

MONROE COUNTY
HUMAN SERVICES ADVISORY BOARD
Application for Funding
Fiscal Year 2012
October 1, 2011 – September 30, 2012

Agency Name	Boys and Girls Clubs of the Keys Area
Physical Address	1400 United Street, Suite 108
Mailing Address	1400 United Street, Suite 108
City, State, Zip	Key West, FL 33040
Phone	(305) 296-2258
Fax	(305) 296-4632
Email	bgckeydsan@bellsouth.net
Who should we contact with questions about this application?	Daniel R. Dombroski

Amount received for prior fiscal year ending 09/30/10	\$ 38,500.00
Amount received for current fiscal year ending 09/30/11	\$ 36,554.00
Amount requested for upcoming fiscal year ending 09/30/12	\$ 44,000.00

CERTIFICATION

To the best of our knowledge and belief, the information contained in this application and attachments is true and correct. Monroe County is hereby authorized to verify all information contained herein, and we understand that any inaccuracies, omissions, or any other information found to be false may result in rejection of this application. This certifies that this request for funding is consistent with our organization's Articles of Incorporation and Bylaws and has been approved by a majority of the Board of Directors.

We affirm that the Agency will use Monroe County funds for the purposes as submitted in this Application for Funding. Any change will require written approval from the Monroe County Board of County Commissioners.

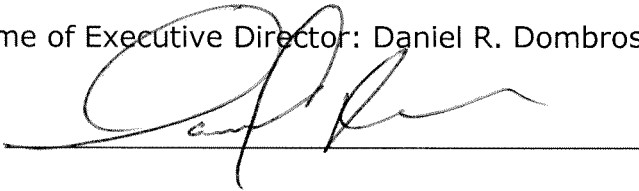
We understand that the agency must substantially meet the eligibility criteria to be considered for Monroe County funding and that any applicable attachments not included disqualify the agency's application.

We understand that all funding received through this opportunity must be spent for the benefit of Monroe County.

We further understand that meeting the Eligibility Criteria in no way ensures that the agency will be recommended for funding by the Human Services Advisory Board. These recommendations are determined by service needs of the community, availability of funds, etc. HSAB funding recommendations must be approved by the Monroe County Board of County Commissioners.

Typed Name of Executive Director: Daniel R. Dombroski, MSW

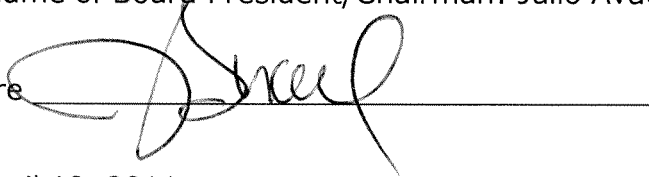
Signature



Date: April 19, 2011

Typed Name of Board President/Chairman: Julio Avel

Signature



Date: April 19, 2011

Detailed instructions for each question appear in the separate instruction document.

1. Insert your agency's board-approved mission statement below.

To inspire and enable young people of Monroe County, especially those from disadvantaged circumstances, to realize their full potential as productive, responsible and caring citizens.

2. List the services your agency provides.

Each day, the Boys and Girls Club offers an array of academic, computer, civic, environmental, recreation, social and life skills, drug and alcohol prevention, career development, dental and health care, money management, health and safety and other youth development programs and activities. We have year round Clubs in Key West and Big Pine Key, and a pre and after school program in Marathon. Programs conducted by the Boys and Girls Club have established both short and long term positive outcomes, such as;

- provide a place where youth are both physically and emotionally safe;
- shaping the character of members' attitudes toward school (including levels of engagement and school);
- helping youth avoid legal troubles;
- fostering abstinence from illegal drugs, alcohol, tobacco, and other self-injuring activities;
- install healthy habits with food choices, education and exercise;
- civic responsibilities with community service projects, recycle programs and education.

We are licensed by DCF as a Prevention Agency. Last fiscal year our Clubs in Key West and Big Pine were open and providing programs and services for over 250 days. Our program in Marathon shadows the school year.

3. What services will be funded by this request?

Our request this year is to continue to fund the position of the organization's Chief Professional Officer. With the organization's continued expansion and increased number of children being served it is essential that there be professional, effective and consistent administrative oversight for accountability, fiscal and professional oversight and standards regarding licensing, funding and programmatic issues, policies and concerns.

4. Funding category: If you have been previously funded by HSAB, do you request to have the HSAB consider changing your funding category? Please circle yes or no: Yes **No** X

If yes, please circle the new category for which you would like to be considered:

Medical Core Services Quality of Life

If you have not been previously funded, please circle the funding category that you believe best matches your services: Medical Core Services Quality of Life

5. Will County HSAB funds be used as match for a grant?

While technically not a match, County funds have allowed us to expand our services, offer more positive programs and to serve more youth in the County. This has resulted with additional funds being made available to this organization from the Boys and Girls Clubs of America, Federal Government and the Monroe –Dade County Readiness Coalition program, from which Wesley House administers funds. This fiscal year we will receive approximately \$183,000 in funding from sources outside of Monroe County, but these funds will directly benefit the children of Monroe County.

6. If you answered “yes” to number four, please specify the:

BGCA/DOE Grant: \$27,000 for after school tutoring and mentoring in Big Pine and Key West.

BGCA/OJP Grant: \$26,000. This is a federal grant from the Office of Juvenile Justice and Delinquency Prevention (OJJDP)

Monroe-Dade County Readiness Coalition: \$ 91,000 for assisting parents, living at or below the poverty level, in Key West and Big Pine for after school and summer program costs.

The funding we received from Monroe County has allowed us to continue to provide services for the youth in our community. This fiscal year we will receive a total of \$ 144,000 in money from outside of the county to be used to provide services and programs to benefit the youth of Monroe County. While technically not matching funds the County funds we annually receive allow us to secure the necessary staff, supplies, etc. to service and provide year round programming for the children and families of Monroe County.

7. If your organization was funded with HSAB funds last year, please briefly and specifically explain:

a. how the funds were spent

The funds last year were spent to supplement the salary of the organizations executive director. It is essential that there be professional, effective and consistent administrative oversight for accountability, fiscal and professional oversight and standards regarding licensing, funding and programmatic issues, policies and concerns. Without such oversight and accountability, the organization would not be able to meet the requirements and performance factors to continue to receive funding from outside sources.

b. how they were used to leverage additional funding.

The funding we receive from the County has resulted with us being able to meet local, state and federal regulations and oversight while continuing to offer quality services and programs to the youth and families of this community. This has resulted with us being able to obtain additional funds from Boys and Girls Clubs of America, Department of Education, Federal Government and the Monroe –Dade County Readiness Coalition program, from which Wesley House administers funds. This fiscal year we will receive approximately \$144,000 in funding from sources outside of Monroe County, but these funds will directly benefit the children of Monroe County.

8. Do you plan to allocate any part of this HSAB grant, if awarded, as a sub-grant to another organization? *If yes, please list the recipient(s), the purpose(s), and amount(s). Please make sure these are included on Attachment D, under "Grants to Other Organizations."*

No.

9. Does your organization allocate sub-grants to other organizations using other sources (non County) of funding? *If yes, please list the recipient(s), the purpose(s), and amount(s). Please make sure these are included on Attachment E, under "Grants to Other Organizations."*

No.

10. Will you or have you applied for other sources of County funding? If yes, please list source(s) and amount(s). *Also be sure to reflect this information on Attachment F.*

No.

11. What needs or problems in this community does your agency address?

The high cost of living in Monroe County, coupled with the lack of affordable housing combine to form the primary issue facing the majority of the parents of children attending our Clubs. The high cost of living in this county places a great deal of strain on parents who must balance the economic needs of their family and children with the emotional needs. Both parents in the home have to be employed and it is not uncommon for a parent to have two jobs in order to make ends meet. These economic realities result in a high percentage of children being unsupervised, with no positive alternatives after school, on holidays or during summer vacation. Monroe County also has a very high rate of substance abuse, which often results in children not having adequate and appropriate discipline and supervision within their own homes. This lack of consistent parenting in their lives is one of the major factors that contribute to numerous youth becoming involved in problematic or acting out behaviors in our communities.

12. What statistical data support the needs listed in number nine?

(If applying for \$5,000 or less, a response to question #12 is not required.)

It is a well documented fact that when children participate in an organized after school program, it results in a positive impact on their educational achievement. Students who participate in high quality, constructive after school programs will demonstrate a higher school attendance, higher language mastery and retention rates and improved performance on standardized tests. Educational researcher Reginald Clark has documented that economically disadvantaged children who participate for 20-35 hours per week in constructive learning activities during their free time get better grades in school than their more passive peers. These activities include discussion with knowledgeable adults or peers, leisure reading, writing, homework, hobbies, chores, strategy games, museum visits, theater, movies, and sports. About 40% of young people's waking hours are discretionary; that are not committed to activities such as school, homework, meals, chores or working for pay. American youth spend about 32% of their waking hours in school. In addition to providing an ideal opportunity for promoting children's learning and development, the after school hours pose a great risk to children. Violent juvenile crime triples during the hours of 3:00pm to 8:00pm, and it is during these hours that children face the most serious danger of becoming victims of crime. Unsupervised after school hours represent a period of significant risk in other areas as well, including increased risk of substance abuse and early

sexual activity.

13. What are the causes (not the symptoms) of these problems?

(If applying for \$5,000 or less, a response to question #13 is not required.)

Monroe County has an extremely high cost of living; many adults are forced to work two or three jobs and are often unable to meet the needs of their families alone. This is especially true of single parent homes. With the employment demands of the adults, many children are often left alone or have older siblings watching them during the most critical times of their days-after school or on non school days. It is a well documented fact that the most vulnerable time in a child's day in terms of being a victim of child abuse or abduction, criminal activity, sexually acting out, or drug or alcohol involvement is the time when the school day ends till the time that parent(s) return home from work. This risk is magnified more when the focus of study is on children from homes of low family income or single parents. Over 75 percent of the children who attend a Boys and Girls Club in Monroe County come from homes that are at or below the Monroe County Poverty Level Index, or reside in homes where there is a history of substance abuse, domestic violence, or parental incarceration. Without the opportunities, guidance and supervision that we offer to these children, they would have little opportunity to engage in positive activities. Last year our Clubs in Key West, Big Pine Key, and Marathon were open for a combined total of 250 days to address these issues and to provide hope and opportunity. Our continued goal is to be able to expand the number of days that we are open in order to offer increased positive opportunities for the youth of Monroe County.

We are also observing an increased number of families who, due to the decline in the economy, are living at or below the poverty level. Often English is not the primary language in the home and these children and their families are having an extremely difficult time mastering the parenting, academic, social and life development skills that many families take for granted. Each year the assistance is dwindling for these families for medical, dental or childcare assistance

14. Describe your target population as specifically as possible.

Our programs serve children between the ages of five to eighteen, especially those who are risk for criminal activity, premature sexual involvement, school failure or who come from disadvantaged home environments. They are the children who simply need us the most.

14. How are clients referred to your agency?

Wesley House, DCF, The Care Center for Mental Health, The Children's Shelter and Guardian Ad Litem, Monroe County Schools and other community agencies formally refer children to the Boys and Girls Club. There also exists an informal referral network from public schools, families, churches and other community organizations.

15. What steps are taken to be sure that prospective clients are eligible and that the neediest clients are given priority?

All children, especially those who may be at risk between the ages of 5 to 18 are eligible to attend the Boys and Girls Clubs of the Keys. All children who attended the Boys and Girls Programs received some type of financial assistance/scholarship. If a family is not eligible for subsidized childcare, we offer each family a partial or full scholarship and if multiple family members attend, each child fee is reduced by half. There are no other fees for families; breakfast, lunch, snacks, trips, etc. are all free. In this manner, we can make child care an affordable option for all families in Monroe County.

16. Describe any networking arrangements that are in place with other agencies.

We have formal collaborative relationships with the Big Pine Neighborhood Charter School and, the Monroe County School District. We have and will continue to engage in numerous other informal collaborative relationships with other organizations in Monroe County. These include Wesley House, Just4Kids, Mel Fisher Maritime Museum, Keys AHEC, Boy Scouts, Monroe County Department of Health, Monroe County and the City of Key West.

17. List all sites and hours of operation.

Key West-School Days: Monday to Friday 1:00pm to 5:30 pm
Non School Days: Monday to Friday 7:45 am to 5:30 pm

Big Pine Key-School Days: Monday to Friday 1:00 pm to 6:00 pm
Non School Days: Monday to Friday 7:45 am to 5:30 pm

Marathon: School Days: Monday to Friday 7:45 am to 8:45 am
Monday to Thursday 3:45 pm to 5:00 pm

18. What financial challenges do you expect in the next two years, and how do you plan to respond to them?

(If applying for \$5,000 or less, a response to question #19 is not required.)

The chief financial challenge facing the Boys and Girls Club is to budget for and plan for expenses that are no longer in kind. As the economic downturn continues the impact on our organization is dramatic. We now have to pay the school district for electricity, \$100 per day for our summer program at Glynn Archer. We also now have to rent our year round space at Glynn Archer as well as pay for a school bus to transport children on field trips. These new financial challenges will see us paying the Monroe County School District approximately \$11,000 for services that were in kind just a few years ago. The result is that we will be relying more on fundraisers and donations to offset these new fiscal liabilities. Fixed expenses such as General Liability Insurance, Auto Insurance, Director's liability insurance, workman's compensation etc. continue to escalate higher than the inflation rate. The cost of insurance, professional services, food, gas and oil continues to escalate and is unpredictable to budget for annually. These financial challenges are also related to our ability to offer competitive wages to attract and maintain a stable professional staff.

We will continue to identify, locate and secure the funding sources that allow us to continue to meet the expanding needs of the children we serve in Monroe County. The Boys and Girls Clubs of the Keys will continue to rely on a wide range of funding sources, both private and public. We remain committed to do so while aggressively exploring additional funding opportunities within Monroe County, the State of Florida, the federal government and private sources. This past year we have increased our fundraising efforts with several additional and successful fundraisers. Our annual signature fundraising event at Margaritaville is now in its ninth year and continues to grow. We are a United Way agency and receive funding from the United Way.

19. What organizational challenges do you expect in the next two years, and how do you plan to respond to them?

(If applying for \$5,000 or less, a response to question #20 is not required.)

Our ability to locate, hire, train and maintain qualified professional staff is currently our most pressing issue. It is well documented that Monroe County has the highest cost of living in the state and a very transitional work force. Our ability to compete with the private and public sector for qualified staff in this highly competitive market is often restricted by our financial limitations. The majority of our staff positions are part time and offer no benefits. In response to this need, we have increased our starting salary and implemented a salary structure based upon employee evaluations designed to offer salary increases in response to successful bi-annual employee evaluations.

In response to the challenge of maintaining a stable core of key employees, we now offer medical and retirement benefits to full time employees. We feel this will assist us in competing in the market place and be able to attract and maintain a core of quality employees, which in turn, will improve our abilities to provide quality services to the children and families in Monroe County.

20. How are clients represented in the operation of your agency?

Each year our youth of the year serves as an honorary Board Member

21. Is your agency monitored by an outside entity? If so, by whom and how often?
(If applying for \$5,000 or less, a response to question #22 is not required.)

Yes, we are monitored at least annually by Wesley House, USDA, Key West Fire Department, Monroe County Department of Health, the Florida Department of Children and Families and the Boys and Girls Club of America.

22. 235 hours of program service were contributed by 16 volunteers in the last year.

23. Will any services funded by the County be performed under subcontract by another agency? If so, what services, and who will perform them?

No

24. What measurable outcomes do you plan to accomplish in the next funding year?

Some measurable outcomes for the Boys and Girls Clubs of the Keys for next year will include improved behavior (reduction of acting out behaviors), increased numbers of "good behavior" awards for 75% of our members; improved homework compliance for 75% of our members; and each member will learn a minimum of two new skills over the course of the year.

25 How will you measure these outcomes?
(If applying for \$5,000 or less, a response to question #26 is not required.)

The first two outcomes will be measured using parent surveys and the last outcome will be tracked over the course of a year using our activity coordinators to involve members in activities that they have never experienced in the past. We will also maintain close contact with the schools that the children attend and collect progress reports, report cards etc.

26. Provide information about units of service below. *(If applying for \$5,000 or less, a response to question #26 is not required.)*

Service	Unit (hour, session, day, etc.)	Cost per unit (current year)
N/A	N/A	N/A

27. In 300 words or less, address any topics not covered above (optional).

Currently, many families in our community are still experiencing economic difficulties. Many have been placed in a situation of having to decide on what bills that have to be paid, which ones can wait or can not get paid. Subsidized child care funding has also been slashed. It now only provides financial assistance to children 9 years or younger, at one point it was 12 years or younger. Due to this reduction in funding and in response to the needs of our community our scholarship program has increased to the point that over 25% of the children who attend our Clubs in Key West and Big Pine Key are now receiving a full scholarship.

We are licensed as a prevention agency by DCF and all of our programs offer life skill education, drug and alcohol awareness, academic tutoring, recreation, sports, arts and crafts and field trips. Last summer, we once again collaborated with the Monroe County Department of Health and had a week long program focusing on cigarette smoking cessation. Activities included an anti-smoking poster contest, picking up cigarette butts at the public beaches and parks and making an anti-smoking radio commercial. In October we hosted a free community wide event at Bayview Park for Lights on After School. The event included arts and crafts, free snow cones, hot dogs, soda, a bounce house, etc. Over 300 children and their parents attended the event. The children in the Key West program have a vegetable garden at the Key West Community Garden, Our Healthy Habits program teaches children about positive food choices as well as the children making their own healthy snacks. Our goal is that with prevention and education, children who attend our Clubs can begin to take the steps to change their community and the world.

Required Attachments

Required attachments were distributed to you as a separate document. Be sure to include these with your application. Please note: the required attachments A through F are only available in Microsoft Excel format. We require that you use this format, since it will automatically expand rows, generate totals and percentages, and align figures for easier reading.

ATTACHMENT CHECKLIST

LABEL AND ATTACH THE FOLLOWING IN THE ORDER SHOWN, AFTER THIS PAGE IF NOT APPLICABLE, PLEASE SO INDICATE AND EXPLAIN	ATTACHED?		COMMENTS
	YES	NO	You must explain any "NO" answers
A. Board Information Form	X		
B. Agency Compensation Detail	X		
C. Profile of Clients and Services	X		
D – F. Financial Information	X		
G. Copy of Audited Financial Statement from most recent fiscal year if organization's expenses are \$150,000 or greater.	X		
H. Copy of IRS Form 990 from most recent fiscal year	X		
I. Copy of current fee schedule	X		
J. Copy of IRS Letter of Determination indicating 501 C 3 status	X		
K. Copy of Current Monroe County and City Occupational Licenses	X		
L. Copy of Florida Dept. of Children And Families License or Certification	X		
M. Copy of any other Federal or State Licenses	X		
N. Copy of Florida Dept. of Health Licenses/Permits	X		
O. Copy of front page of Agency's EEO Policy/Plan	X		
P. Copy of Summary Report of most current Evaluation/Monitoring *	X		
Q. Data showing need for your program (optional, see question 7)	X		United Way Statement of Service to the Community
R. Other (specify) TWO PAGE LIMIT	X		Citizen Article

* must include summary of deficiencies and suggested corrective action; may include your responses and actions taken.

FY12

You must have at least five directors.

(enter your agency name in D-3 above and it will automatically appear in subsequent sheets)

****ATTACHMENT A 2 - EVIDENCE OF ANNUAL ELECTION OF OFFICERS (Please attach a copy of the minutes of the meeting in which the most recent elections took place.)**

Boys and Girls Club of the Key West Area, Inc.

Board of Directors Minutes

April 4, 2011

12pm-1pm

Bayview Park

A2

Board members present: Julio Avel, John Dick, Shawn Smith, Kevin Boucher.

Board members absent: Loriellen Robertson, Stacy Williams, Chris Bridger, Sue Kent, Billy Davis, Rhonda Flores, Manny Madruga, Beth Grooms.

Minutes of the March 7, board meeting was reviewed and approved by members present.

Elections: Since there has been a turnover of Board members it was felt that we needed to reelect officers. Shawn Smith nominated Julio Avel as Board president. There were no other nominations Julio was elected as president. John Dick was nominated and was elected to continue as treasurer and Beth Grooms was reelected as V.P. There were no nominations for secretary and position will remain vacant and will be address at next Board meeting.

Report from Executive Directive (ED) regarding: a) Survey of other clubs: Dan reported that the Boys and Girls Club of the Key West Area, Inc. is one of a very few clubs that charges a fee to the parents of youths who participate in the club's activities. The survey found that 95% of participants of other Boys and Girls Club's attend free of charge. b) Identification of other organizations that can contribute to the club were discussed. See Dan's report. c) Identification of the club's needs (see report from Dan. d) Development of the club's white informational paper (see second paragraph of 030711 minutes. The item needs to be addressed again at the next board meeting. e) Discussed creating a general theme for the club: Identify 500 previous contributors who would commit to donating \$20 each. The discussion was very positive and the executive board feels that it is very doable, and people would be more inclined to donate \$20. f) Plans for the summer was briefly discussed by Dan. He indicated that he will be advertising for part-time positions and expects the same number of children this summer that participated last year. g) Chairman's suggested strategic plan was tabled for a future meeting. h) Review of March 22, memo (answers to chairman's questions) this was drafted by Dan and reviewed by the present board members.

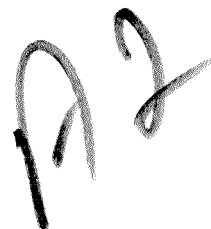
Financials: ED and Treasurer's reports indicated that the budget should be in better shape as soon as the forthcoming fundraisers are completed and checks from those events have been submitted and deposited. It was a discussion among the board members , with regards to checks that are being written by the Executive Director without a second signature. In order to ensure the facilitation of purchasing (without delay) food/supplies/equipment, the Executive Director will continue to be the only signatory, unless the purchase is over \$1000. Checks that have been written the previous month (before each executive board meeting), shall be reviewed at the following month's board meetings (on the first Monday of each meeting), and shall be reconciled by board at the meeting.

The Bayview Park lease for the new bathroom with the City of Key West was reviewed by the board members,

(Shawn Smith, City attorney, excused himself and left the meeting so that the discussion could be held with the remaining board members. ED suggested Manny Madruga and the chairman should negotiate the lease with the city. He reviewed Manny's concerns with the members.

Events: Fundraisers held were successful and should help with the club's payment of bills. those that are forthcoming were discussed: Margaritaville, Woman's Hope Concert, Bar Stroll, Comcast Carexpects the othes forthcoming events will increase revenues. Big Pine events: 4/2; Boot Drive: 4/9; KOA Bingo: 4/16; Cut-a Thon: 4/23;

Meeting adjourned at 1:15 PM.

A handwritten signature or set of initials, possibly 'M2', written in dark ink.

FY12

Boys and Girls Clubs of the Keys

to program for which funding is requested.

A 40-hour/week employee would be 1.00 FTE; a 20-hour/week employee would be .5 FTE, etc.

		Proposed - Upcoming Year Ending: 12/31/2012		Projected - Current Year Ending: 12/31/2011	
Position Title	"X"	# FTE'S	Total Compensation Package	# FTE'S	Total Compensation Package
Executive Director	X	1.00	66,000	1.00	66,000
Key West Unit Director		1.00	59,000	1.00	59,000
Lower Keys Unit Director		1.00	36,000	1.00	36,000
Key West Unit Director		0.50	17,000	0.50	17,000
Big Pine Program Director		0.50	14,000	0.50	14,000
Key West Academic Cordinator		0.50	14,000	0.50	14,000
Key West Activity Cordinator		0.50	12,000	0.50	12,000
Key West Activity Cordinator		0.50	12,000	0.50	12,000
Key West Activity Cordinator		0.50	10,000	0.50	10,000
Key West Activity Cordinator		0.50	10,000	0.50	10,000
Big Pine Activity Cordinator		0.50	11,000	0.50	11,000
Big Pine Activity Cordinator		0.50	11,000	0.50	11,000
Big Pine Activity Cordinator		0.25	5,500	0.25	5,500
Marathon Program Director		0.00	0	0.13	5,000
Marathon Activity Cordinator		0.00	0	0.13	3,500
Marathon Activity Cordinator		0.00	0	0.13	3,500
Marathon Activity Cordinator		0.00	0	0.13	3,500
Marathon Activity Cordinator		0.00	0	0.13	3,500
SUMMER/VACATION					
Key West Summer Activity Cordinator		0.09	4,500	0.09	4,500
Key West Summer Activity Cordinator		0.09	4,500	0.09	4,500
Key West Summer Activity Cordinator		0.09	4,500	0.09	4,500
Key West Summer Activity Cordinator		0.09	4,500	0.09	4,500
Big Pine Summer Activity Cord		0.09	4,500	0.09	4,500
Big Pine Summer Activity Cord		0.05	2,200	0.05	2,200
School Bus Driver		0.06	3,500	0.06	3,500
Key West Junior Staff		0.10	1,200	0.10	1,200
Big Pine Junior Staff		0.10	600	0.10	600
Totals	1	8.51	307,500	9.16	326,500

FY12

Boys and Girls Clubs of the Keys

Please indicate the number of clients served who are **Monroe County residents**: 486 children

Please list or describe achieved outcomes for your target populations: Improvement in academic grades, understanding and mastering basic academic skills, improvement in school behavior and attendance. Decrease in the use of inappropriate language and physical altercations with peers. Improvement in ability to interact with peers, understanding and following of directions, both written and oral, and improvement in good sportsmanship. Understanding of the dangers and the adverse health effects of cigarettes and other tobacco products. Understanding of the major food groups and the importance of eating a balance diet. Understanding of community service by participating in various community service projects.

ATTACHMENT D - COUNTY FUNDING BUDGET

FY12

Show the proposed budget detail for the County funds requested.
The total must match with the total funding requested.

Boys and Girls Clubs of the Keys

	Proposed Expense Budget for Upcoming Year Ending:	
	12/31/2012	
Expenditures	Total	%
Salaries	44,000	100.0%
Payroll Taxes		0
Employee Benefits		0
Subtotal Personnel	44,000	100.0%
Postage		0
Office Supplies		0
Telephone		0
Professional Fees		0
Rent		0
Utilities		0
Repair and Maint.		0
Travel		0
Miscellaneous		0
Grants to Other Organizations		0
List others below		0
		0
		0
		0
		0
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		0
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		0
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		0
Total Expenses	44,000	100.0%

ATTACHMENT E - AGENCY EXPENSES

FY12

Complete this worksheet for the entire agency.
Please round all amounts to the nearest dollar.

Boys and Girls Clubs of the Keys

	Proposed Expense Budget for Upcoming Year Ending:		Projected Expenses for Current Year Ending:	
	12/31/2012		12/31/2011	
Expenditures	Total	%	Total	%
Salaries	307,500	65%	326,500	66%
Payroll Taxes	23,523	5%	24,977	5%
Employee Benefits	30,000	6%	34,000	7%
Subtotal Personnel	361,023	76%	385,477	78%
Postage	600	0%	600	0%
Office Supplies	5,200	1%	5,200	1%
Telephone/Internet	8,181	2%	8,181	2%
Professional fees/CPA	6,000	1%	6,000	1%
Rent	4,596	1%	4,596	1%
Utilities	3,500	1%	3,500	1%
Repair and Maint.	1,000	0%	1,000	0%
Travel	1,000	0%	1,000	0%
Miscellaneous	0	0	0	0
Grants to Other Organizations	0	0	0	0
List others below	0	0	0	0
Licenses	400	0%	400	0%
Insurance, Van, Liability, etc	20,000	4%	20,000	4%
Program expenses materials	23,000	5%	23,000	5%
Fundraising/Promo	6,000	1%	6,000	1%
Childrens lunches, snacks, etc	22,000	5%	22,000	4%
Gasoline/Oil	4,000	1%	4,000	1%
Vechile Service/Repair	5,000	1%	2,000	0%
School Bus (summer only)	2,500	1%	2,500	1%
		0		0
		0		0
		0		0
		0		0
		0		0
		0		0
		0		0
		0		0
Total Expenses	474,000	100%	495,454	100%
Revenue Over/(Under) Expenses	0		0	

ATTACHMENT F - AGENCY REVENUE

Complete this worksheet for the entire agency.
Please round all amounts to the nearest dollar.
In-Kind will not be included in percentages or total.

FY12
Boys and Girls Clubs of the I

	Proposed Revenue Budget for Upcoming Year Ending:			Projected Revenue for Current Year Ending:		
	12/31/2012			12/31/2011		
Revenue Sources	Cash	In-Kind	%-age of Total	Cash	In-Kind	%-age of Total
Monroe County	44,000	0	9%	36,554	0	7%
Children and Fam	0	0	0%	0	0	0%
M.C. Sheriff's Dept.	0	0	0%	0	0	0%
Key West	25,000	0	5%	25,000	0	5%
Marathon	0	0	0%	0	0	0%
Islamorada	0	0	0%	0	0	0%
Layton	0	0	0%	0	0	0%
Key Colony Beach	0	0	0%	0	0	0%
Client fees	140,000	0	30%	140,000	0	28%
Donations	33,000	0	7%	33,000	0	7%
Sheriff Shared Asset	5,000	0	1%	0	0	0%
United Way	10,000	0	2%	10,000	0	2%
List all others below			0%			0%
Woodruff Foundation	10,000	0	2%	10,000	0	2%
Florida Marlins	2,000	0	0%	3,000	0	1%
B&GCA	2,000	0	0%	10,000	0	2%
OJP/B&GCA	26,000		5%	26,000		5%
Readiness Coalition	91,000		19%	95,000		19%
USDA	6,000		1%	6,000		1%
Special Events	53,000		11%	53,000		11%
Byrne Grant	0		0%	20,823		4%
DOE	27,000		6%	27,000		5%
Other	0		0%	77		0%
			0%			0%
			0%			0%
			0%			0%
			0%			0%
			0%			0%
			0%			0%
			0%			0%
			0%			0%
			0%			0%
			100%			100%
Total Revenue	474,000	0		495,454	0	

6

BOYS & GIRLS CLUBS OF THE KEYS AREA, INC.
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2009
TOGETHER WITH
INDEPENDENT AUDITOR'S REPORT

PAUL S. MILLS
CERTIFIED PUBLIC ACCOUNTANT

KEY WEST, FLORIDA

BOYS & GIRLS CLUBS OF THE KEYS AREA, INC.

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Paul S. Mills, C.P.A.

1541 Fifth Street
Key West, Florida 33040

Telephone (305) 294-3699
Fax (305) 292-1192
pmillscpa@aol.com

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Boys & Girls Clubs of the Keys Area, Inc.
Key West, Florida

I have audited the accompanying statement of financial position of the Boys & Girls Clubs of the Keys Area, Inc. (Club) (a nonprofit organization) as of December 31, 2009 and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of the Club's Management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Boys & Girls Clubs of the Keys Area, Inc. as of December 31, 2009 and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, and the Florida Single Audit Act, I have also issued a report dated November 23, 2010 on my consideration of the Boys & Girls Clubs of the Keys Area, Inc.'s internal control structure over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and the Florida Single Audit Act and should be read in conjunction with this report in considering the results of my audit.

My audit was performed for the purpose of forming an opinion on the basic financial statements of the Boys & Girls Clubs of the Keys Area, Inc. taken as a whole. The schedule of functional expenses listed as supplementary information in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.



Paul S. Mills
Certified Public Accountant
November 23, 2010

BOYS & GIRLS CLUBS OF THE KEYS AREA, INC.
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2009

ASSETS

Current Assets

Cash and Cash Equivalents	\$ (6,823)
Grants Receivable	23,671
Prepaid Insurance	<u>3,538</u>

Total Current Assets	<u>20,386</u>
-----------------------------	---------------

**Property and Equipment, Net of Accumulated
Depreciation of \$ 99,912**

32,064

TOTAL ASSETS	<u><u>\$ 52,450</u></u>
---------------------	-------------------------

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts Payable And Accrued Expenses	\$ 4,277
First State Bank - Line of Credit	30,134

Total Current Liabilities	<u>34,411</u>
----------------------------------	---------------

Net Assets

Unrestricted	18,039
Temporarily Restricted	<u>-</u>

Total Net Assets	<u>18,039</u>
-------------------------	---------------

TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 52,450</u></u>
---	-------------------------

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE FINANCIAL STATEMENTS

BOYS & GIRLS CLUBS OF THE KEYS AREA, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2009

CHANGES IN UNRESTRICTED NET ASSETS

REVENUE

Contributions	\$ 7,061
Special Events	22,375
Grant Revenue	184,033
Program Fees	246,445
Donated Facilities	<u>92,000</u>

Total Unrestricted Revenue	<u>551,914</u>
-----------------------------------	----------------

Net Assets Released From Restrictions- Expiration of Time Restrictions	<u>-</u>
---	----------

TOTAL UNRESTRICTED REVENUE AND OTHER SUPPORT

EXPENSES

Student Programs	480,916
Management and General	86,721
Fundraising	<u>6,267</u>

Total Expenses	573,904
-----------------------	---------

Increase (Decrease) in Unrestricted Net Assets	(21,990)
---	----------

CHANGES IN TEMPORARILY RESTRICTED NET ASSETS

Net Assets Released From Restrictions	<u>-</u>
---------------------------------------	----------

Increase (Decrease) in Unrestricted Net Assets	(21,990)
---	----------

(Decrease) in Net Assets	(21,990)
---------------------------------	----------

NET ASSETS - Beginning of Year	<u>40,029</u>
---------------------------------------	---------------

NET ASSETS - End of Year	<u><u>\$ 18,039</u></u>
---------------------------------	-------------------------

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE FINANCIAL STATEMENTS

BOYS & GIRLS CLUBS OF THE KEYS AREA, INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2009

Cash Flows From Operating Activities:

Change in Net Assets	\$ (21,990)
----------------------	-------------

**Adjustments to Reconcile Change in Net Assets
to Net Cash Provided by Operating Activities:**

Grants Receivable	(2,167)
Prepaid Insurance	(359)
Depreciation	10,772
Accounts Payable And Accrued Expenses	<u>639</u>

Net Cash Provided by Operating Activities	<u>(13,105)</u>
--	-----------------

Cash Provided (Used) by Financing and Capital Activities:

Financing	
Line of Credit - First State Bank - Proceeds	<u>8,115</u>

Net Cash Provided (Used) by Financing Activities	8,115
---	-------

Cash Provided (Used) by Investing Activities:	<u>-</u>
--	----------

Net Increase (Decrease) in Cash and Cash Equivalents	(4,990)
---	---------

Cash and Cash Equivalents - Beginning of Year	<u>(1,833)</u>
--	----------------

Cash and Cash Equivalents - End of Year	<u><u>\$ (6,823)</u></u>
--	--------------------------

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE FINANCIAL STATEMENTS

BOYS & GIRLS CLUBS OF THE KEYS AREA, INC.
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2009

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization - Boys & Girls Clubs of the Keys Area, Inc. (Club) was incorporated under the not-for-profit statutes of the State of Florida on February 16, 1995 to organize, operate and maintain a youth center for boys and girls, providing entertainment, instruction and recreation under proper supervision and guidance. The Club's funding comes primarily from public and private contributions and membership dues.

Basis of Presentation - The Club's financial statements have been prepared on the accrual basis of accounting and in conformity with standards promulgated by the American Institute of Accountants in its Audit and Accounting Guide for "Not-For-Profit Organizations" (Audit Guide). The specialized accounting and reporting principles and practices contained in the Audit Guide are preferable accounting practices in accordance with Statement of Financial Accounting Standards Number 117, issued by the Financial Accounting Standards Board. Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the club and changes therein are classified and reported as follows:

Unrestricted net assets – Net Assets that are not subject to donor-imposed restrictions.

Temporarily restricted net assets – Net assets subject to donor-imposed stipulations that may or will be met whether by actions of the Club and/or passage of time. When a restriction expires, temporarily restricted net assets are classified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Permanently restricted net Assets – Net assets subject to donor-imposed stipulations that may be maintained permanently by the Club. Generally, the donors of these assets permit the Club to use all or part of the income earned on any related investments for general or specific purposes.

The primary source of revenue for the Club consists of grant revenue, which, absent a specific restriction by the grantor, are considered to be available for unrestricted use. Public support revenue includes only that portion of the grant that was earned prior to the statement of financial position date. All Public support funds received as of the statement of financial position date, which are considered to be applicable to future periods, are reflected as deferred revenue on the statement of financial position.

The costs of providing the various programs and other activities have been detailed in the accompanying statement of activities.

Salaries and other expenses associated with a specific program are charged directly to that program. Salaries and other expenses benefiting more than one program are allocated to the various programs based on the relative costs incurred. Administrative and other support expenses are allocated to the various programs based on each program's salary expense.

BOYS & GIRLS CLUBS OF THE KEYS AREA, INC.
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2009

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

Contributions

Contributions received as unconditional promises to give are measured at their fair values and are reported as an increase in net assets and are considered unrestricted unless otherwise stated by the donor. Restricted Donations, those having stipulations from donors that limit the use of the donated assets, or if they are designated as support for future periods, are initially recorded as temporarily restricted net assets. When a donor restriction expires or the purpose of the restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Restricted Revenues Received, Related Program Expense and Deferred Support

The Club records revenue when earned. All expenses are recorded on an accrual basis and are charged against operations when incurred. The Club reports gifts of goods and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit donor restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations regarding how long-lived assets must be maintained, the Club reports expirations of donor restrictions when donated or acquired long-lived assets are placed in service. Donated services have not been reflected in the financial statements. The impact of those services upon the financial statements is unknown as there is no objective basis available to measure the value of those services. However, because recognition of donated services would also involve recognition of corresponding expenses, it is estimated that there would be no effect on net assets.

Income Taxes

The Club was organized as a non-profit corporation and has received an exemption under the provisions of Section 501 (c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes is made in the accompanying financial statements. The Club does file on an annual basis, an informational Return - Form 990 – Return of Organization Exempt from Income Tax.

Allocation of Common Expenses

Certain common expenses benefiting more than one program are allocated based on estimates of time of employees involved and on percentages of assets utilized, and to the extent permitted in the funding source contracts.

Cash and Cash Equivalents

Cash and cash equivalents are considered to be cash on hand, demand deposits, time deposits and short term investments with original maturities of three months or less from the date of acquisition. The Club as of December 31, 2009, was in an overdraft position with a local financial institution. The overdraft position was covered by available funds through an unsecured line of credit with the same financial institution.

Investments are recorded at costs.

BOYS & GIRLS CLUBS OF THE KEYS AREA, INC.
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2009

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

Unconditional Grants Receivable

Unconditional Grants Receivable, which are included in the accompanying statement of financial position, are expected to be received within one year, and are recorded at their net realizable value.

Property and Equipment

Property and equipment are recorded at cost and amortized on a straight-line basis over the useful life of the assets, which is estimated to be from 7 to 10 years. Donated furniture and equipment are recorded at fair market value at the time of the donation. Major renewals and improvements are capitalized, while repairs and maintenance are expensed as incurred. When items are retired or otherwise disposed of, related costs and accumulated depreciation are removed from the accounts and any gains or losses are recognized.

Summary of Funding, Accounts Receivable and Deferred Support

The Club is funded through contributions from various funding sources. The following summarizes the major activity for the year ended December 31, 2009.

	<u>Support</u>	<u>Receipt</u>
Wesley House	\$ 116,005	\$ 116,005
Monroe County Grants	69,546	69,546
City of Key West Grants	25,000	25,000
Boys & Girls Clubs	52,198	52,198
State of Florida	<u>21,679</u>	<u>21,679</u>
	\$ <u>284,428</u>	\$ <u>284,428</u>

Total Public Support for the year ended December 31, 2009 was \$ 551,914.

**BOYS & GIRLS CLUBS OF THE KEYS AREA, INC.
NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2009**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

Donated Services, Materials and Facilities

The Club receives a significant amount of donated services from a variety of unpaid volunteers assisting the Club in the mentoring and education programs. No amounts have been recognized in the accompanying statement of activities because the criteria for recognition of such volunteer effort under SFAS 116 have not been satisfied.

For the year ended December 31, 2009, the Club occupied three different locations, office space, a teen center, and an office at the City Park. The Monroe County School Board, the Board of County Commissioners and the City of Key West provided these facilities free of charge. These donated facilities are included in the contributions and expenses in the statement of activities. The fair market values, determined by the School Board, a local realtor, and city staff, was in the amount of \$ 92,000.

Commitments and Contingencies

The costs and unexpended funds reflected in the accompanying financial statements relating to programs funded by public support are subject to audit by the respective funding sources. The possible disallowance by the related funding sources of any item charged to the program or request for the return of any unexpended funds cannot be determined at this time. No provision, for any liability that may result, has been made in the financial statements.

SUPPLEMENTARY INFORMATION

BOYS & GIRLS CLUBS OF THE KEYS AREA, INC.
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2009

	<u>Student Programs</u>	<u>Management And General</u>	<u>Fundraising</u>	<u>Total</u>
Conferences	\$ -	\$ 446	\$ -	\$ 446
Casual Labor	1,451	-	-	1,451
Depreciation Expense	9,156	1,616	-	10,772
Dues & Subscriptions	4,289	757	-	5,046
Fundraising Expense	-	-	6,267	6,267
Insurance	13,797	2,435	-	16,232
Interest Expense	981	172	-	1,153
Occupancy	86,408	15,249	-	101,657
Office & Postage Expense	4,978	878	-	5,856
Payroll & Related Benefits	279,398	49,306	-	328,704
Payroll Taxes	22,735	4,012	-	26,747
Payroll Processing	1,680	297	-	1,977
Program Expenses	42,131	4,187	-	46,318
Professional Fees	-	5,000	-	5,000
Telephone	7,269	1,283	-	8,552
Training	509	-	-	509
Travel	6,134	1,083	-	7,217
	<u>\$ 480,916</u>	<u>\$ 86,721</u>	<u>\$ 6,267</u>	<u>\$ 573,904</u>

THE ACCOMPANYING NOTES ARE AN INTEGRAL PART OF THESE FINANCIAL STATEMENTS

Paul S. Mills, C.P.A.

H

1541 Fifth Street
Key West, Florida 33040

Telephone (305) 294-3699
Fax (305) 292-1192
pmillscpa@aol.com

November 15, 2010

Daniel Dombroski
Boys and Girls Clubs of the Keys Area, Inc.
1400 United Street, Suite 108
Key West, FL 33040

Year 2009 Form 990 Instructions

Enclosed is your 2009 Form 990 – U.S. Return of Organization Exempt from Income Tax for the fiscal year ended December 31, 2009.

There is no money due with this Return.

Daniel Dombroski or other authorized signatory to sign and date the lower portion of page one of the Return.

Mail the signed and dated Return, no later than November 15, 2010, in the enclosed envelope to:

Department of the Treasury
Internal Revenue Service Center
Ogden, UT 84201-0012

This instruction letter is attached to your Office Copy of the Return.

Please call with any questions.

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except black lung benefit trust or private foundation)

2009

Department of the Treasury
Internal Revenue Service

The organization may have to use a copy of this return to satisfy state reporting requirements.

Open to Public Inspection

For the 2009 calendar year, or tax year beginning

, 2009, and ending

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Termination <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	Please use IRS label or print or type. See specific instructions.	C Name of organization BOYS AND GIRLS CLUB OF THE KEYS AREA, INC.		D Employer Identification Number 65-0678071
		Number and street (or P.O. box if mail is not delivered to street address) Room/suite 1400 UNITED STREET, SUITE 108		E Telephone number (305) 296-2258
		City, town or country State ZIP code + 4 KEY WEST FL 33040		G Gross receipts \$ 551,914.
		F Name and address of principal officer: Daniel Dombrowski 1400 United Street, Sui Key West FL 33040		
I Tax-exempt status <input checked="" type="checkbox"/> 501(c) (3) (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527				
J Website: N/A				
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other				
L Year of Formation: 1995 M State of legal domicile: FL				

Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: <u>Operation and Maintenance of a Youth Center for Young Boys And</u>		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)		3 8
	4 Number of independent voting members of the governing body (Part VI, line 1b)		4 8
Revenue	5 Total number of employees (Part V, line 2a)		5 41
	6 Total number of volunteers (estimate if necessary)		6 15
	7a Total gross unrelated business revenue from Part VIII, Icolumn (C), line 12		7a 0.
	b Net unrelated business taxable income from Form 990-T, line 34		7b
Expenses			
Net Assets or Fund Balances			

Part II Signature Block

Sign Here	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.		
	Signature of officer: <u>Daniel Dombrowski</u> Date: _____ Type or print name and title.		
Paid Preparer's Use Only	Preparer's signature: <u>Paul S. Mills, CPA</u>	Date: _____	Check if self-employed: <input checked="" type="checkbox"/>
	Firm's name (or yours if self-employed), address, and ZIP + 4: <u>1541 Fifth Street Key West FL 33040</u>		Preparer's identifying number (see instructions): <u>74-2975382</u>
	EIN: _____		Phone no.: <u>(305) 294-3699</u>

May the IRS discuss this return with the preparer shown above? (see instructions)

☒ Yes ☐ No

BAA For Privacy Act and Paperwork Reduction Act Notice, see the separate instructions.

Part III Statement of Program Service Accomplishments

1 Briefly describe the organization's mission:

Operation and Maintenance of a Youth Center for Young Boys And Girls in a Safe, Drug Free Environment.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If 'Yes,' describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If 'Yes,' describe these changes on Schedule O.

4 Describe the exempt purpose achievements for each of the organization's three largest program services by expenses. Section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 480,916. including grants of \$ 0.) (Revenue \$ 551,914.)

TO ORGANIZE, OPERATE, AND MAINTAIN A YOUTH CENTER FOR BOYS AND GIRLS;
PROVIDING ENTERTAINMENT, INSTRUCTION, AND RECREATION UNDER PROPER
SUPERVISION AND GUIDANCE.

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services. (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses ► 480,916.

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If 'Yes,' complete Schedule A	X	
2 Is the organization required to complete Schedule B, Schedule of Contributors?		X
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If 'Yes,' complete Schedule C, Part I		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities? If 'Yes,' complete Schedule C, Part II		X
5 Section 501(c)(4), 501(c)(5), and 501(c)(6) organizations. Is the organization subject to the section 6033(e) notice and reporting requirement and proxy tax? If 'Yes,' complete Schedule C, Part III		
6 Did the organization maintain any donor advised funds or any similar funds or accounts where donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If 'Yes,' complete Schedule D, Part I		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas or historic structures? If 'Yes,' complete Schedule D, Part II		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If 'Yes,' complete Schedule D, Part III		X
9 Did the organization report an amount in Part X, line 21; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If 'Yes,' complete Schedule D, Part IV		X
10 Did the organization, directly or through a related organization, hold assets in term, permanent, or quasi-endowments? If 'Yes,' complete Schedule D, Part V		X
11 Is the organization's answer to any of the following questions 'Yes'? If so, complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable		X
• Did the organization report an amount for land, buildings and equipment in Part X, line 10? If 'Yes,' complete Schedule D, Part VI		
• Did the organization report an amount for investments— other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part VII		
• Did the organization report an amount for investments— program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part VIII		
• Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If 'Yes,' complete Schedule D, Part IX		
• Did the organization report an amount for other liabilities in Part X, line 25? If 'Yes,' complete Schedule D, Part X		
• Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48? If 'Yes,' complete Schedule D, Part X		
12 Did the organization obtain separate, independent audited financial statement for the tax year? If 'Yes,' complete Schedule D, Parts XI, XII, and XIII	X	
12 A Was the organization included in consolidated, independent audited financial statement for the tax year? If 'Yes,' completing Schedule D, Parts XI, XII, and XIII is optional	Yes	No
		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If 'Yes,' complete Schedule E		X
14 a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, and program service activities outside the United States? If 'Yes,' complete Schedule F, Part I		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or assistance to any organization or entity located outside the United States? If 'Yes,' complete Schedule F, Part II		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or assistance to individuals located outside the United States? If 'Yes,' complete Schedule F, Part III		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If 'Yes,' complete Schedule G, Part I		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? If 'Yes,' complete Schedule G, Part II		X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If 'Yes,' complete Schedule G, Part III		X
20 Did the organization operate one or more hospitals? If 'Yes,' complete Schedule H		X

Part IV Checklist of Required Schedules (continued)

		Yes	No
21	Did the organization report more than \$5,000 of grants and other assistance to governments and organizations in the United States on Part IX, column (A), line 1? <i>If 'Yes,' complete Schedule I, Parts I and II</i>		X
22	Did the organization report more than \$5,000 of grants and other assistance to individuals in the United States on Part IX, column (A), line 2? <i>If 'Yes,' complete Schedule I, Parts I and III</i>		X
23	Did the organization answer 'Yes' to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If 'Yes,' complete Schedule J</i>		X
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, and that was issued after December 31, 2002? <i>If 'Yes,' answer lines 24b through 24d and complete Schedule K. If 'No,' go to line 25</i>		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d	Did the organization act as an 'on behalf of' issuer for bonds outstanding at any time during the year?		
25a	Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If 'Yes,' complete Schedule L, Part I</i>		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If 'Yes,' complete Schedule L, Part I</i>		X
26	Was a loan to or by a current or former officer, director, trustee, key employee, highly compensated employee, or disqualified person outstanding as of the end of the organization's tax year? <i>If 'Yes,' complete Schedule L, Part II</i>		X
27	Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor, or a grant selection committee member, or to a person related to such an individual? <i>If 'Yes,' complete Schedule L, Part III</i>		X
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a	A current or former officer, director, trustee, or key employee? <i>If 'Yes,' complete Schedule L, Part IV</i>		X
b	A family member of a current or former officer, director, trustee, or key employee? <i>If 'Yes,' complete Schedule L, Part IV</i>		X
c	An entity of which a current or former officer, director, trustee, or key employee of the organization (or a family member) was an officer, director, trustee, or direct or indirect owner? <i>If 'Yes,' complete Schedule L, Part IV</i>		X
29	Did the organization receive more than \$25,000 in non-cash contributions? <i>If 'Yes,' complete Schedule M</i>	X	
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If 'Yes,' complete Schedule M</i>		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? <i>If 'Yes,' complete Schedule N, Part I</i>		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If 'Yes,' complete Schedule N, Part II</i>		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If 'Yes,' complete Schedule R, Part I</i>		X
34	Was the organization related to any tax-exempt or taxable entity? <i>If 'Yes,' complete Schedule R, Parts II, III, IV, and V, line 1</i>		X
35	Is any related organization a controlled entity within the meaning of section 512(b)(13)? <i>If 'Yes,' complete Schedule R, Part V, line 2</i>		X
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If 'Yes,' complete Schedule R, Part V, line 2</i>		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If 'Yes,' complete Schedule R, Part VI</i>		X
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11 and 19? Note. All Form 990 filers are required to complete Schedule O	X	

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Part V Statements Regarding Other IRS Filings and Tax Compliance

		Yes	No
1a	Enter the number reported in Box 3 of form 1096, Annual Summary and Transmittal of U.S. Information Returns. Enter -0- if not applicable		
1b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
1c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
2b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file this return. (see instructions)	X	
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?		X
3b	If 'Yes' has it filed a Form 990-T for this year? If 'No,' provide an explanation in Schedule O		
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)? b If 'Yes,' enter the name of the foreign country: See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts.		X
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
5b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
5c	If 'Yes,' to line 5a or 5b, did the organization file Form 8886-T, Disclosure by Tax-Exempt Entity Regarding Prohibited Tax Shelter Transaction?		
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible?		X
6b	If 'Yes,' did the organization include with every solicitation an express statement that such contributions or gifts were not deductible?		
7	Organizations that may receive deductible contributions under section 170(c).		
7a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		X
7b	If 'Yes,' did the organization notify the donor of the value of the goods or services provided?		
7c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
7d	If 'Yes,' indicate the number of Forms 8282 filed during the year		
7e	Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
7f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
7g	For all contributions of qualified intellectual property, did the organization file Form 8899 as required?		X
7h	For contributions of cars, boats, airplanes, and other vehicles, did the organization file a Form 1098-C as required?		
8	Sponsoring organizations maintaining donor advised funds and section 509(a)(3) supporting organizations. Did the supporting organization, or a donor advised fund maintained by a sponsoring organization, have excess business holdings at any time during the year?		X
9	Sponsoring organizations maintaining donor advised funds.		
9a	Did the organization make any taxable distributions under section 4966?		X
9b	Did the organization make any distribution to a donor, donor advisor, or related person?		X
10	Section 501(c)(7) organizations. Enter:		
10a	Initiation fees and capital contributions included on Part VIII, line 12		
10b	Gross Receipts, included on Form 990, Part VIII, line 12, for public use of club facilities		
11	Section 501(c)(12) organizations. Enter:		
11a	Gross income from other members or shareholders		
11b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)		
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?		
12b	If 'Yes,' enter the amount of tax-exempt interest received or accrued during the year		

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Form 990 (2009)

Part VI Governance, Management and Disclosure For each 'Yes' response to lines 2 through 7b below, and for a 'No' response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.

Section A. Governing Body and Management

	Yes	No
1 a Enter the number of voting members of the governing body	1 a	8
b Enter the number of voting members that are independent	1 b	8
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee or key employee?	2	X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors or trustees, or key employees to a management company or other person?	3	X
4 Did the organization make any significant changes to its organizational documents since the prior Form 990 was filed?	4	X
5 Did the organization become aware during the year of a material diversion of the organization's assets?	5	X
6 Does the organization have members or stockholders?	6	X
7 a Does the organization have members, stockholders, or other persons who may elect one or more members of the governing body?	7 a	X
b Are any decisions of the governing body subject to approval by members, stockholders, or other persons?	7 b	X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a The governing body?	8 a	X
b Each committee with authority to act on behalf of the governing body?	8 b	X
9 Is there any officer, director or trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If 'Yes,' provide the names and addresses in Schedule O	9	X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10 a Does the organization have local chapters, branches, or affiliates?	10 a	X
b If 'Yes,' does the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with those of the organization?	10 b	X
11 Has the organization provided a copy of this Form 990 to all members of its governing body before filing the form?	11	X
11 A Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12 a Does the organization have a written conflict of interest policy? If 'No,' go to line 13	12 a	X
b Are officers, directors or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	12 b	
c Does the organization regularly and consistently monitor and enforce compliance with the policy? If 'Yes,' describe in Schedule O how this is done	12 c	
13 Does the organization have a written whistleblower policy?	13	X
14 Does the organization have a written document retention and destruction policy?	14	X
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official	15 a	X
b Other officers of key employees of the organization	15 b	X
If 'Yes' to line 15a or 15b, describe the process in Schedule O. (See instructions.)		
16 a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	16 a	X
b If 'Yes,' has the organization adopted a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and taken steps to safeguard the organization's exempt status with respect to such arrangements?	16 b	

Section C. Disclosures

17 List the states with which a copy of this Form 990 is required to be filed ►

18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (501(c)(3)s only) available for public inspection. Indicate how you make these available. Check all that apply.

☐ Own website ☐ Another's website ☒ Upon request

19 Describe in Schedule O whether (and if so, how) the organization makes its governing documents, conflict of interest policy, and financial statements available to the public.

20 State the name, physical address, and telephone number of the person who possesses the books and records of the organization:

BOYS AND GIRLS CLUB OF THE KEYS AREA 1400 UNITED STREET, Suite 108 Key West FL 33040 (305) 296-2258

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year. Use Schedule J-2 if additional space is needed.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees. See instructions for definition of 'key employees.'
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

- List all of the organization's **current** key employees. See instructions for definition of 'key employees.'

- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.

- * List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.

- * List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☐ Check this box if the organization did not compensate any current officer, director, or trustee.

[illegible]

Part VIII Statement of Revenue

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512, 513, or 514
CONTRIBUTIONS, GIFTS, GRANTS AND OTHER SIMILAR AMOUNTS	1 a Federated campaigns	1 a				
	b Membership dues	1 b				
	c Fundraising events	1 c	22,375.			
	d Related organizations	1 d				
	e Government grants (contributions)	1 e	219,632.			
	f All other contributions, gifts, grants, and similar amounts not included above	1 f	63,462.			
	g Noncash contribns included in lns 1a-1f: \$		92,000.			
	h Total. Add lines 1a-1f		305,469.			
PROGRAM SERVICE REVENUE	2 a After School Fees	Business Code 90000	246,445.	246,445.	0.	0.
	b					
	c					
	d					
	e					
	f All other program service revenue					
	g Total. Add lines 2a-2f		246,445.			
OTHER REVENUE	3 Investment income (including dividends, interest and other similar amounts)					
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6 a Gross Rents	(i) Real (ii) Personal				
	b Less: rental expenses					
	c Rental income or (loss)					
	d Net rental income or (loss)					
	7 a Gross amount from sales of assets other than inventory	(i) Securities (ii) Other				
	b Less: cost or other basis and sales expenses					
	c Gain or (loss)					
	d Net gain or (loss)					
	8 a Gross income from fundraising events (not including \$ 22,375. of contributions reported on line 1c). See Part IV, line 18	a				
	b Less: direct expenses	b				
	c Net income or (loss) from fundraising events					
	9 a Gross income from gaming activities. See Part IV, line 19	a				
	b Less: direct expenses	b				
	c Net income or (loss) from gaming activities					
10 a Gross sales of inventory, less returns and allowances	a					
b Less: cost of goods sold	b					
c Net income or (loss) from sales of inventory						
Miscellaneous Revenue	Business Code					
11 a						
b						
c						
d All other revenue						
e Total. Add lines 11a-11d						
12 Total revenue. See instructions		551,914.	246,445.	0.	0.	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns.

All other organizations must complete column (A) but are not required to complete columns (B), (C), and (D).

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the U.S. See Part IV, line 21	0.	0.		
2 Grants and other assistance to individuals in the U.S. See Part IV, line 22	0.	0.		
3 Grants and other assistance to governments, organizations, and individuals outside the U.S. See Part IV, lines 15 and 16	0.	0.		
4 Benefits paid to or for members	0.	0.		
5 Compensation of current officers, directors, trustees, and key employees	57,240.	48,654.	8,586.	0.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1) and persons described in section 4958(c)(3)(B))	0.	0.	0.	0.
7 Other salaries and wages	234,076.	198,965.	35,111.	0.
8 Pension plan contributions (include section 401(k) and section 403(b) employer contributions)	4,677.	3,975.	702.	0.
9 Other employee benefits	32,711.	27,804.	4,907.	0.
10 Payroll taxes	26,747.	22,735.	4,012.	0.
11 Fees for services (non-employees)				
a Management				
b Legal				
c Accounting	5,000.	0.	5,000.	0.
d Lobbying				
e Prof fundraising svcs. See Part IV, ln 17				
f Investment management fees				
g Other				
12 Advertising and promotion				
13 Office expenses	5,856.	4,978.	878.	0.
14 Information technology				
15 Royalties				
16 Occupancy	101,657.	86,408.	15,249.	0.
17 Travel	7,217.	6,134.	1,083.	0.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	446.	0.	446.	0.
20 Interest	1,153.	981.	172.	0.
21 Payments to affiliates	8,375.	4,188.	4,187.	0.
22 Depreciation, depletion, and amortization	10,772.	9,156.	1,616.	0.
23 Insurance				
24 Other expenses. Itemize expenses not covered above. (Expenses grouped together and labeled miscellaneous may not exceed 5% of total expenses shown on line 25 below.)				
a				
b Casual Labor	1,451.	1,451.	0.	0.
c Dues & Subscriptions	5,046.	4,289.	757.	0.
d Insurance	16,232.	13,797.	2,435.	0.
e Training	509.	509.	0.	0.
f All other expenses	54,739.	46,892.	1,580.	6,267.
25 Total functional expenses. Add lines 1 through 24f	573,904.	480,916.	86,721.	6,267.
26 Joint costs. Check here <input type="checkbox"/> if following SOP 98-2. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation				

Part X Balance Sheet

		(A) Beginning of year		(B) End of year
ASSETS	1 Cash — non-interest-bearing	-1,833.	1	-6,823.
	2 Savings and temporary cash investments		2	
	3 Pledges and grants receivable, net	21,504.	3	23,671.
	4 Accounts receivable, net		4	
	5 Receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Receivables from other disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B). Complete Part II of Schedule L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	6,607.	9	3,538.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 131,976.		
	b Less: accumulated depreciation	10b 99,912.	40,686.	10c 32,064.
	11 Investments — publicly-traded securities		11	
	12 Investments — other securities. See Part IV, line 11		12	
	13 Investments — program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
15 Other assets. See Part IV, line 11		15		
16 Total assets. Add lines 1 through 15 (must equal line 34)	66,964.	16	52,450.	
LIABILITIES	17 Accounts payable and accrued expenses	4,916.	17	4,277.
	18 Grants payable		18	
	19 Deferred revenue		19	
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L	0.	22	
	23 Secured mortgages and notes payable to unrelated third parties		23	
	24 Unsecured notes and loans payable to unrelated third parties	22,019.	24	30,134.
	25 Other liabilities. Complete Part X of Schedule D		25	
	26 Total liabilities. Add lines 17 through 25	26,935.	26	34,411.
NET ASSETS OR FUND BALANCES	Organizations that follow SFAS 117, check here <input checked="" type="checkbox"/> and complete lines 27 through 29 and lines 33 and 34.			
	27 Unrestricted net assets	40,029.	27	18,039.
	28 Temporarily restricted net assets		28	
	29 Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117, check here <input type="checkbox"/> and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, and equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
	33 Total net assets or fund balances.	40,029.	33	18,039.
	34 Total liabilities and net assets/fund balances.	66,964.	34	52,450.

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Part XI Financial Statements and Reporting1 Accounting method used to prepare the Form 990: ☐ Cash ☒ Accrual ☐ Other

If the organization changed its method of accounting from a prior year or checked 'Other,' explain in Schedule O.

2a Were the organization's financial statements compiled or reviewed by an independent accountant?

b Were the organization's financial statements audited by an independent accountant?

c If 'Yes' to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?

If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.

d If 'Yes' to line 2a or 2b, check a box below to indicate whether the financial statements for the year were issued on a consolidated basis, separate basis, or both:

☒ Separate basis ☐ Consolidated basis ☐ Both consolidated and separate basis

3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?

b If 'Yes,' did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.

Yes No

2a X

2b X

2c X

3a X

3b

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Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions and membership fees received. (Do not include 'unusual grants'.)	408,904.	475,639.	400,765.	342,101.	305,469.	1,932,878.
2 Tax revenues levied for the organization's benefit and either paid to it or expended on its behalf						
3 The value of services or facilities furnished to the organization by a governmental unit without charge. Do not include the value of services or facilities generally furnished to the public without charge						
4 Total. Add lines 1-through 3	408,904.	475,639.	400,765.	342,101.	305,469.	1,932,878.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						1,932,878.

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
7 Amounts from line 4	408,904.	475,639.	400,765.	342,101.	305,469.	1,932,878.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	0.	0.	0.	0.	0.	0.
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
11 Total support. Add lines 7 through 10						1,932,878.
12 Gross receipts from related activities, etc. (see instructions)					12	

13 **First five years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here. ☐

Section C. Computation of Public Support Percentage

14 Public support percentage for 2009 (line 6, column (f) divided by line 11, column (f))	14	100.00 %
15 Public support percentage from 2008 Schedule A, Part II, line 14	15	100.00 %

16a **33-1/3 support test – 2009.** If the organization did not check the box on line 13, and the line 14 is 33-1/3 % or more, check this box and stop here. The organization qualifies as a publicly supported organization. ☒

b **33-1/3 support test – 2008.** If the organization did not check a box on line 13, or 16a, and line 15 is 33-1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization. ☐

17a **10%-facts-and-circumstances test – 2009** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization. ☐

b **10%-facts-and-circumstances test – 2008.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here. Explain in Part IV how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization. ☐

18 **Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions. ☐

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I.)

Section A. Public Support

Calendar year (or fiscal yr beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
1 Gifts, grants, contributions and membership fees received. (Do not include "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in a activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal yr beginning in) ▶	(a) 2005	(b) 2006	(c) 2007	(d) 2008	(e) 2009	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support. (add lines 9, 10c, 11, and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2009 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2008 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2009 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2008 Schedule A, Part III, line 17	18	%
19a 33-1/3 support tests — 2009. If the organization did not check the box on line 14, and line 15 is more than 33-1/3%, and line 17 is not more than 33-1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
b 33-1/3 support tests — 2008. If the organization did not check a box on line 14 or 19a, and line 16 is more than 33-1/3%, and line 18 is not more than 33-1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶ <input type="checkbox"/>		

Part IV **Supplemental Information.** Complete this part to provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Provide any other additional information. See instructions.

SCHEDULE D
(Form 990)

Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Financial Statements

- ▶ **Complete if the organization answered 'Yes,' to Form 990, Part IV, lines 6, 7, 8, 9, 10, 11, or 12.**
▶ **Attach to Form 990.** ▶ **See separate instructions**

OMB No. 1545-0047

2009

Open to Public Inspection

Employer identification number

BOYS AND GIRLS CLUB OF THE KEYS AREA, INC.

65-0678071

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts Complete if the organization answered 'Yes' to Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate contributions to (during year)		
3 Aggregate grants from (during year)		
4 Aggregate value at end of year		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds may be used only for charitable purposes and not for the benefit of the donor or donor advisor or for any other purpose conferring impermissible private benefit?? ☐ Yes ☐ No

Part II Conservation Easements Complete if the organization answered 'Yes' to Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

<input type="checkbox"/> Preservation of land for public use (e.g., recreation or pleasure)	<input type="checkbox"/> Preservation of an historically important land area
<input type="checkbox"/> Protection of natural habitat	<input type="checkbox"/> Preservation of certified historic structure
<input type="checkbox"/> Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Year
a Total number of conservation easements	2a
b Total acreage restricted by conservation easements	2b
c Number of conservation easements on a certified historic structure included in (a)	2c
d Number of conservation easements included in (c) acquired after 8/17/06	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶

4 Number of states where property subject to conservation easement is located ▶

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easement it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, and enforcing conservation easements during the year ▶

7 Amount of expenses incurred in monitoring, inspecting, and enforcing conservation easements during the year ▶ \$

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIV, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets Complete if the organization answered 'Yes' to Form 990, Part IV, line 8.

1 a If the organization elected, as permitted under SFAS 116, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIV, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenues included in Form 990, Part VIII, line 1	▶ \$
(ii) Assets included in Form 990, Part X	▶ \$

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 relating to these items:

a Revenues included in Form 990, Part VIII, line 1	▶ \$
b Assets included in Form 990, Part X	▶ \$

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition accession and other records, check any of the following that are a significant use of its collection items (check all that apply):

a ☐ Public exhibition

b ☐ Scholarly research

c ☐ Preservation for future generations

d ☐ Loan or exchange programs

e ☐ Other _____

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIV.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements Complete if organization answered 'Yes' to Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1 a Is the organization an agent, trustee, custodian, or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If 'Yes,' explain the arrangement in Part XIV and complete the following table:

	Amount
c Beginning balance	1 c
d Additions during the year	1 d
e Distributions during the year	1 e
f Ending balance	1 f

2 a Did the organization include an amount on Form 990, Part X, line 21? ☐ Yes ☐ No

b If 'Yes,' explain the arrangement in Part XIV.

Part V Endowment Funds Complete if organization answered 'Yes' to Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1 a Beginning of year balance					
b Contributions					
c Net Investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the year end balance held as:

a Board designated or quasi-endowment ▶ _____ %

b Permanent endowment ▶ _____ %

c Term endowment ▶ _____ %

3 a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

(i) unrelated organizations

(ii) related organizations

	Yes	No
3a(i)		
3a(ii)		
3b		

b If 'Yes' to 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIV the intended uses of the organization's endowment funds.

Part VI Investments—Land, Buildings, and Equipment. See Form 990, Part X, line 10.

Description of investment	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated Depreciation	(d) Book Value
1 a Land				
b Buildings				
c Leasehold improvements				
d Equipment				
e Other				

Total. Add lines 1a through 1e (Column (d) must equal Form 990, Part X, column (B), line 10(c).) ▶

BAA

Schedule D (Form 990) 2009

Part XI Reconciliation of Change in Net Assets from Form 990 to Financial Statements

1	Total revenue (Form 990, Part VIII, column (A), line 12)	551,914.
2	Total expenses (Form 990, Part IX, column (A), line 25)	573,904.
3	Excess or (deficit) for the year. Subtract line 2 from line 1	-21,990.
4	Net unrealized gains (losses) on investments	
5	Donated services and use of facilities	
6	Investment expenses	
7	Prior period adjustments	
8	Other (Describe in Part XIV)	
9	Total adjustments (net). Add lines 4 through 8	
10	Excess or (deficit) for the year per audited financial statements. Combine lines 3 and 9	-21,990.

Part XII Reconciliation of Revenue per Audited Financial Statements With Revenue per Return

1	Total revenue, gains, and other support per audited financial statements	1
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:	
a	Net unrealized gains on investments	2a
b	Donated services and use of facilities	2b
c	Recoveries of prior year grants	2c
d	Other (Describe in Part XIV)	2d
e	Add lines 2a through 2d	2e
3	Subtract line 2e from line 1	3
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:	
a	Investments expenses not included on Form 990, Part VIII, line 7b	4a
b	Other (Describe in Part XIV)	4b
c	Add lines 4a and 4b	4c
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)	5

Part XIII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return

1	Total expenses and losses per audited financial statements	1
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:	
a	Donated services and use of facilities	2a
b	Prior year adjustments	2b
c	Other losses	2c
d	Other (Describe in Part XIV)	2d
e	Add lines 2a through 2d	2e
3	Subtract line 2e from line 1	3
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:	
a	Investments expenses not included on Form 990, Part VIII, line 7b	4a
b	Other (Describe in Part XIV)	4b
c	Add lines 4a and 4b	4c
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)	5

Part XIV Supplemental Information

Complete this part to provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, line 8; Part XII, lines 2d and 4b; and Part XIII, lines 2d and 4b. Also complete this part to provide any additional information.

Part XIV Supplemental Information (continued)

This image shows a full page of a handwriting practice worksheet. It consists of multiple rows of horizontal dashed lines spaced evenly apart, providing a guide for letter height and placement. The background is plain white, and there are no margins or additional markings present.

SCHEDULE M
(Form 990)

Department of the Treasury
Internal Revenue Service

Noncash Contributions

- **Complete if the organizations answered 'Yes'**
on Form 990, Part IV, lines 29 or 30.
► **Attach to Form 990.**

OMB No. 1545-0047

2009

**Open To Public
Inspection**

Name of the organization

BOYS AND GIRLS CLUB OF THE KEYS AREA, INC.

Employer identification number

65-0678071

Part I Types of Property

	(a) Check if applicable	(b) Number of Contributions	(c) Revenues reported on Form 990, Part VIII, line 1g	(d) Method of determining revenues
1 Art—Works of art				
2 Art—Historical treasures				
3 Art—Fractional interests				
4 Books and publications				
5 Clothing and household goods				
6 Cars and other vehicles				
7 Boats and planes				
8 Intellectual property				
9 Securities—Publicly traded				
10 Securities—Closely held stock				
11 Securities—Partnership, LLC, or trust interests				
12 Securities—Miscellaneous				
13 Qualified conservation contribution— Historic structures				
14 Qualified conservation contribution—Other				
15 Real estate—Residential				
16 Real estate—Commercial				
17 Real estate—Other				
18 Collectibles				
19 Food inventory				
20 Drugs and medical supplies				
21 Taxidermy				
22 Historical artifacts				
23 Scientific specimens				
24 Archeological artifacts				
25 Other ► ()				
26 Other ► ()				
27 Other ► ()				
28 Other ► ()				

29 Number of Forms 8283 received by the organization during the tax year for contributions for which the organization completed Form 8283, Part IV, Donee Acknowledgement

29

	Yes	No
30a During the year, did the organization receive by contribution any property reported in Part I, lines 1-28 that it must hold for at least three years from the date of the initial contribution, and which is not required to be used for exempt purposes for the entire holding period?		X
b If "Yes," describe the arrangement in Part II.		
31 Does the organization have a gift acceptance policy that requires the review of any non-standard contributions?		X
32a Does the organization hire or use third parties or related organizations to solicit, process, or sell noncash contributions?		X
b If "Yes," describe in Part II.		
33 If the organization did not report revenues in column (c) for a type of property for which column (a) is checked, describe in Part II.		

BAA For Privacy Act and Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule M (Form 990) 2009

Part II Supplemental Information. Complete this part to provide the information required by Part I, lines 30b, 32b, and 33. Also complete this part for any additional information.

[illegible]

SCHEDULE O
(Form 990)

Supplemental Information to Form 990

OMB No. 1545-0047

2009

**Open to Public
Inspection**

Department of the Treasury
Internal Revenue Service

**Complete to provide information for responses to specific questions on
Form 990 or to provide any additional information.
▶ Attach to Form 990.**

Name of the organization

BOYS AND GIRLS CLUB OF THE KEYS AREA, INC.

Employer identification number

65-0678071

Pt VI-B, Line 11A CPA provides audited Financial statements & Form 990

Pt VI-B, Line 11A to Board of directors for review prior to filing

Pt VI-B, Line 11A Informational Tax Return.

Pt VI-B, Line 15 Executive Director has an Annual review provided

Pt VI-B, Line 15 By the Board of Directors. Performance and compensation

Pt VI-B, Line 15 are discussed and deciding at that annual Review.



Department of the Treasury
Internal Revenue Service
Ogden UT 84201

For assistance, call:
1-877-829-5500

Notice Number: CP211A
Date: September 13, 2010

Taxpayer Identification Number:
65-0678071
Tax Form: 990
Tax Period: December 31, 2009

146564.771714.0501.011 1 SP 0.440 375



BOYS & GIRLS CLUBS OF THE KEYS AREA
INC
1400 B UNITED ST
KEY WEST FL 33040-3400995

6564

APPLICATION FOR EXTENSION OF TIME TO FILE AN EXEMPT ORGANIZATION RETURN- APPROVED

We received and approved your Form 8868, Application for Extension of Time to File an Exempt Organization Return, for the return (form) and tax period identified above. Your extended due date to file your return is **November 15, 2010**.

When it's time to file your Form 990, 990-EZ, 990-PF or 1120-POL, you should consider filing electronically. Electronic filing is the fastest, easiest and most accurate way to file your return. For more information, visit the Charities and Nonprofit web at www.irs.gov/eo. This site will provide information about:

- The type of returns that can be filed electronically,
- approved e-File providers, and
- if you are required to file electronically.

If you have any questions, please call us at the number shown above, or you may write us at the address shown at the top of this letter.

Internal Revenue Service

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

J

Date: April 16, 2002

**Boys & Girls Clubs of the Keys Area, Inc.
1400 B United St
Key W, FL 33040**

Person to Contact:
Pat Mahan 31-04019
Customer Service Representative
Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
65-0678071

Dear Sir or Madam:

This letter is in response to your telephone request of April 16, 2002, for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in September 1996 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Boys & Girls Clubs of the Keys Area, Inc.
65-0678071

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

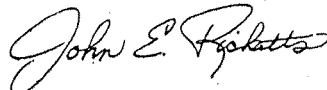
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

BOYS AND GIRLS CLUBS OF THE KEYS

2011 FEE SCHEDULE

I

The Boys and Girls Clubs of the Keys requires all members to pay and annual fee of \$10.00

\$45.00 a week for part time after school programs

\$85.00 a week for full time summer programs, holidays and school vacations

Children over 13 years of age attend free or charge.

Additional family members enrolled receive a 50% reduction in their rate.

All fees include A USDA approved after school snack on part time days and two approved USDA snacks and a lunch for full time days. All fees include all costs for field trips, special or instructional program or activities. There are no additional costs for your child.

We have partnered with Wesley House to provide assistance for eligible families in Monroe County. To determine if you are eligible you need to contact Wesley House at 292-7150 and make an appointment. You will need the Social Security numbers for you and any of your children that you are enrolling. You will also need to provide proof of your income to determine your eligibility.

If ineligible for assistance from Wesley House you will be eligible for a scholarship from the Boys and Girls Clubs of the Keys.

Thank you.

If you have any questions please feel free to contact the Boys and Girls Club at 296-2258.

Internal Revenue Service

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: April 16, 2002

Boys & Girls Clubs of the Keys Area, Inc.
1400 B United St
Key W, FL 33040

Person to Contact:

Pat Mahan 31-04019

Customer Service Representative

Toll Free Telephone Number:

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This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Boys & Girls Clubs of the Keys Area, Inc.
65-0678071

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

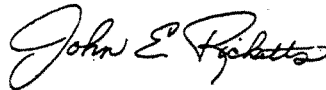
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE
Customer Account Services

**2010 / 2011
MONROE COUNTY BUSINESS TAX RECEIPT
EXPIRES SEPTEMBER 30, 2011**

RECEIPT # 47161-67724

Business Name: BOYS & GIRLS CLUBS OF THE KEYS AREA
INC

Owner Name: MIKE OZEGOUTEH, NICK MULICK
Mailing Address: 1400 B UNITED ST
KEY WEST, FL 33040

Business Location: EASTWOOD APTS
MARATHON, FL 33050
Business Phone: 305-296-5621
Business Type: MISCELLANEOUS SERVICE (YOUTH
DEVELOPMENT)

Rooms

Seats

Employees

Machines

Stalls

1

Number of Machines:				For Vending Business Only				Vending Type:	
Tax Amount	Transfer Fee	Sub-Total	Penalty	Prior Years	Collection Cost	Total Paid			
0.00	0.00	0.00	0.00	0.00	0.00	0.00			

Paid 108-10-00004470 04/18/2011 0.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT
WHEN VALIDATED

Danise D. Henriquez, CFC, Tax Collector
PO Box 1129, Key West, FL 33041

THIS IS ONLY A TAX.
YOU MUST MEET ALL
COUNTY AND/OR
MUNICIPALITY PLANNING
AND ZONING REQUIREMENTS.

**2010 / 2011
MONROE COUNTY BUSINESS TAX RECEIPT
EXPIRES SEPTEMBER 30, 2011**

RECEIPT # 47161-67723

Business Name: BOYS & GIRLS CLUBS OF THE KEYS AREA
INC

Owner Name: MIKE OZEGOUTEH, NICK MULICK
Mailing Address: 1400 B UNITED ST
KEY WEST, FL 33040

Business Location: NEWPORT VILLAGE
KEY LARGO, FL 33037
Business Phone: 305-296-5621
Business Type: MISCELLANEOUS SERVICE (YOUTH
DEVELOPMENT)

Rooms Seats Employees Machines Stalls

1

Number of Machines:		For Vending Business Only				Vending Type:	
Tax Amount	Transfer Fee	Sub-Total	Penalty	Prior Years	Collection Cost	Total Paid	
0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Paid 108-10-00004470 04/18/2011 0.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT
WHEN VALIDATED

Danise D. Henriquez, CFC, Tax Collector
PO Box 1129, Key West, FL 33041

THIS IS ONLY A TAX.
YOU MUST MEET ALL
COUNTY AND/OR
MUNICIPALITY PLANNING
AND ZONING REQUIREMENTS.

**2010 / 2011
MONROE COUNTY BUSINESS TAX RECEIPT
EXPIRES SEPTEMBER 30, 2011**

RECEIPT # 47161-67722

Business Name: BOYS & GIRLS CLUBS OF THE KEYS AREA
INC

Owner Name: MIKE OZEGOUTTEL, NICK MULICK
Mailing Address: 1400 B UNITED STREET
KEY WEST, FL 33040

Business Location: 1400 UNITED ST
KEY WEST, FL 33040
Business Phone: 305-296-5621
Business Type: MISCELLANEOUS SERVICE (YOUTH
DEVELOPMENT)

Rooms Seats Employees Machines Stalls
1

Number of Machines:		For Vending Business Only					Vending Type:	
Tax Amount	Transfer Fee	Sub-Total	Penalty	Prior Years	Collection Cost	Total Paid		
0.00	0.00	0.00	0.00	0.00	0.00	0.00		

Paid 108-10-00004470 04/18/2011 0.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT
WHEN VALIDATED

Danise D. Henriquez, CFC, Tax Collector
PO Box 1129, Key West, FL 33041

THIS IS ONLY A TAX.
YOU MUST MEET ALL
COUNTY AND/OR
MUNICIPALITY PLANNING
AND ZONING REQUIREMENTS.



State of Florida

Department of Children and Families

CERTIFIES

Boys and Girls Clubs of the Keys

Level I Prevention

30220 Overseas Highway

Big Pine Key, Florida 33043

is licensed in accordance with Chapter 397, Florida Statutes to provide substance abuse services
for (Children/Adolescents) for the following component(s):

Level I Prevention

JOSEPH LAINO

Licensure Specialist

04/02/2010

Circuit 16 Substance Abuse/Mental
Health Supervisor

Effective Date

Regular

1644AD807102

04/01/2011

Type of License

License Number

Expiration Date



Florida Department of Agriculture & Consumer Services
ADAM H. PUTNAM, Commissioner
Division of Consumer Services
PO Box 6700 Tallahassee FL 32314-6700

m

March 13, 2011

Division of Consumer Services
First Floor, Mayo Building
Post Office Box 6700
Tallahassee, Florida 32314-6700
1-800-HELP-FLA
FAX 850-410-3804

BOYS AND GIRLS CLUBS OF THE KEYS AREA INC.
1400 UNITED ST STE 108
KEY WEST, FL 33040-3400

SUBJECT: SOLICITATION OF CONTRIBUTIONS ANNUAL REGISTRATION
Registration Number: CH18774 Expiration Date: May 17, 2011

Your annual state registration as a charitable organization or sponsor under the Solicitation of Contributions Act is NOW DUE AND PAYABLE. Pursuant to Chapter 496, Florida Statutes, charitable organizations and sponsors are required to register annually with the Department of Agriculture and Consumer Services. In addition, you are required to provide financial information for the immediately preceding fiscal year by filing the Department's financial report form or a complete copy of your Internal Revenue Service Form 990 and Schedule A, or your Form 990-EZ.

Enclosed for your convenience is a pre-printed Renewal Registration Form with registration information from your last annual registration. Please note any changes by crossing out the incorrect information and entering the correct information in ink. Return it with the registration fee and financial information to the Department at P.O. Box 6700, Tallahassee, Florida 32314-6700. Your registration application MUST BE RECEIVED BEFORE your current registration expires.

PLEASE BE ADVISED that if it is determined you are operating as a charitable organization or sponsor in violation of Chapter 496, Florida Statutes, the Department will seek its available legal remedies against you. Failure to comply with this law will subject you to a cease and desist order and monetary fines up to \$1,000 per violation.

If you have any questions, please contact this office at (800) 435-7352, or (850) 488-2221 if calling from outside Florida.

Sincerely,

ADAM H. PUTNAM
COMMISSIONER OF AGRICULTURE

Enclosures

Attachment C

Employment Policies

Equal Employment Opportunity

The Club is an equal opportunity employer. The Club is committed to the spirit and letter of all federal, state and local laws and regulations pertaining to equal opportunity. To this end, the Club does not discriminate against any individual with regard to race, color, religion, sex, age, national origin, disability, veteran status or other protected status.

This policy extends to all terms, conditions and privileges of employment as well as the use of all Club facilities.

No form of unlawful discrimination, including unlawful harassment, will be condoned.

Open Door Policy


The Club wants to assure its employees that ideas, suggestions, and complaints will be heard. It is management's policy to attempt to resolve disputes which may arise between fellow employees or between employees and their supervisors.

Open communication between employees and immediate supervisors is encouraged. Employees should feel free to voice ideas, suggestions or complaints without fear of reprisal or retribution. If an employee wishes to remain completely anonymous, he or she can write the idea, suggestion or complaint down on paper and drop it at the Executive Offices. Otherwise, if employees have ideas, suggestions or complaints to share, they are directed to follow these simple steps, unless it is a matter more appropriately raised pursuant to the steps set forth in the Club's policy against harassment:

STEP 1: Employees are directed to discuss complaints with their immediate supervisor within 3 working days of the matter causing the complaint. Employees should provide detail and offer possible solutions. Most matters can be resolved at Step 1.

STEP 2: If the employee is not satisfied with the results of a discussion with his/her immediate supervisor, the employee is directed to take the matter in writing to the next higher supervisor (in other words, their immediate supervisor's supervisor) within 3 working days after meeting with the immediate supervisor.

STEP 3: If the employee believes the matter remains unresolved, he/she is



directed to present the matter in writing to the Personnel Committee within 3 working days. The Personnel Committee shall consider all matters brought to their attention pursuant to this procedure and all decisions made shall be final.

Communications Policy

You are encouraged to bring your comments, questions or complaints to your supervisor's attention as soon as possible. If your supervisor does not resolve your issues, you may request a meeting with the appropriate Department Head.

Electronic Communications Policy - As an employee of The Boys & Girls Club of the Keys Area, I recognize and understand that the Club's Electronic Communication Systems are to be used for conducting the Club's business only. I acknowledge that I have received, read and will abide by The Boys & Girls Club policy concerning Electronic Communication Systems.

In particular, I understand that:

- The E-mail and Internet systems and all information transmitted by, received from, or stored in those systems are the property of The Boys & Girls Club of the Keys Area.
- I have no expectation of privacy in connection with the use of those systems or with the transmission, receipt, or storage of information in those systems.
- I am aware that the Club reserves and will exercise the right to review, audit, intercept, access and disclose all matters on the Club's computer, E-mail, EDT and Internet systems at any time, with or without notice to me, and that such access may occur during, before or after working hours.
- I am aware that The Boys & Girls Club of the Keys Area may purge files at any time, without notice.
- I am not to use a password that has not been disclosed to the Club.
- I am aware that use of a Club provided password or code does not restrict The Boys & Girls Club's right to access any of the Electronic Communication Systems.
- I agree not to use a code, access a file, or retrieve stored communications unless authorized.
- These systems are to be used for business purposes only. I will presume that when I am online every statement I make and every website or Internet location I visit will be attributable to The Boys & Girls Club.
- I am aware that there are potential copyright violations for downloading and printing from the Internet and that I will not violate the law by unauthorized use of such materials.
- I am aware that the use of the Electronic Communications Systems for the procurement or distribution of materials and information that are pornographic, threatening, harassing, obscene, defamatory, illegal or unethical will result in immediate

REGION
SUBSTANCE ABUSE AND MENTAL HEALTH PROGRAM OFFICE

SUBSTANCE ABUSE LICENSURE SITE VISIT REPORT

P

SERVICE PROVIDER: Boys and Girls Club of the Keys

E-MAIL: bgckeysdan@bellsouth.net

OWNER/PRESIDENT: Dan Dombrowski

CHIEF EXECUTIVE OFFICER: D.Dambrowski

CHIEF FINANCIAL OFFICER: D.Dambrowski

CLINICAL DIRECTOR: Susan kent

AUTHORIZED AGENTS:

DATES OF VISITS: March 13,2010

PURPOSE OF VISITS: Site visit

REPORT PREPARED BY: Joseph Laino

INTRODUCTION:

The Boys and Girls Club of the Keys is a publicly funded< not for profit corporation with two sites one located in Key west and the other located in Big Pine Key of Monroe County. They target at risk children and provide after school care Monday through Friday from 1:00 PM to 5:00PM their programs include mentoring, tutoring and recreational activities. They use evidence based programs called "Smart Moves " and "Start Smart"

The purpose of the site visit was to perform a site inspection for license renewal.

Component Prevention Level1	Program Boys and Girls Club of the Keys	Address 1400 United St. 30220 Overseas Hwy	City Key West Big Pine Key	License #1644AD807101 1644AD807102	Expiration 04/01/2011 04/01/2011
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PROGRAM COMPONENTS REVIEWED:

65D-30.004 Common Licensure Standards , Quality Assurance, Background Screening, Personnel records, Prevention level 1 Standards, and Prevention level 1 Chart review.

REVIEW PROCESS AND VALIDATION METHODS:

This site visit report is based on licensing audit of program administration and operational capability. The audit was conducted in order to ensure compliance with the statutory requirements of Chapter 397, F.S., and the regulatory standards outlined in Chapter 65D-30, F.A.C. The audit process included a review of client

records and a review of program administration and standards.

A performance-based rating system is used to evaluate the provider's level of compliance with the statutory requirements of Chapter 397, F.S., and the regulatory standards outlined in Chapter 65D-30, F.A.C.

The system requires providers to attain at least 80% compliance in all areas reviewed during the inspection. Providers score one point for each required item contained in a particular area. Providers lose a point if the item or any part of the item has been omitted.

However, there may be instances where a provider has attained an 80% level of compliance overall but it is in violation of a requirement related to health, safety, and welfare of clients and staff. In such cases, the region will issue an interim license to the provider or take other statutory action permitted in section 397.415, F.S.

SUMMARY OF FINDINGS:

The agency's policies and procedures, personnel files and client files are in compliance with the requirements of FAC 65D-30. They have a Quality Assurance developed and currently being implemented. The personnel Chart review revealed that one chart did not have a copy of a college degree but upon further inquiry the staff person in question was serving in a para-professional position and the degree was not required.

COMMON LICENSING STANDARDS:

The authorized agent examined documentation submitted by Boys and Girls Clubs of the Keys to determine the level of compliance with the minimum licensing standards outlined for Common Licensing Standards.

VALIDATION: A passing score is 80%. Boys and Girls Club scored 71 points out of a possible 73. The authorized agent detected the following compliance issues:

Rule: 65-D30.004(4), FAC, Recruitment and selection of perspective employees, - no evidence

Rule: 65D-30.004(5), FAC, verified or certified copy of degrees, licenses or certificates of each employee - one folder missing college degree.

QUALITY ASSURANCE:

The authorized agent examined documentation submitted by to determine the level of compliance with the minimum licensing standards outlined for QA.

VALIDATION:

validated at for QA. A passing score is 80%. Scored 8 points out of a possible 8. The authorized agent detected the following compliance issues: none

HUMAN RESOURCES

PERSONNEL RECORDS:

The authorized agent examined 3 personnel record(s) to determine the level of compliance with the licensing standards outlined in amended Section 65D-30.004(4)(a), F.A.C., for the contents of personnel records. The authorized agent examined the following records: BK, SA & BM.

Staff: MB 1065 & KL 4601, SK 0319

VALIDATION:

validated at for personnel records. A passing score is 80%. Scored 63 points out of a possible 64. The authorized agent detected the following compliance issues: one record was missing a copy of the college degree.

STAFF TRAINING:

The authorized agent examined documentation submitted by to determine the level of compliance with the licensing standards outlined in amended Section 65D-30.004(32), F.A.C., for staff related training.

VALIDATION:

validated at for personnel and staff training records. A passing score is 80%. scored 10points out of a possible 10. The authorized agent detected the following compliance issues: None

Background Screening Of Owners, Chief Executive Officers (CEO), And Chief Financial Officers (CFO):

The authorized agent examined documentation submitted by to determine the level of compliance with the minimum licensing standards outlined in ss. 65D-30.004(4)(b), F.A.C., ss. 397.451(2), F.S., ss. 435.04(1), F.S., and ss. 435.04(2)(a), F.S., for the background screening of owners, chief executive officers, and chief financial officers. The authorized agent examined the personnel records of the following records: DD

P

VALIDATION:

validated at for background screening. A passing score is 80%. Scored 6 points out of a possible 6 . The authorized agent detected the following compliance issues: none

LICENSURE DESIGNATION:

Based on the licensure inspection of this agency, licenses will be issued as follows:

Program Level 1 Prevention	Licensure Decision Regular
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**STATE OF FLORIDA
DEPARTMENT OF HEALTH
COUNTY HEALTH DEPARTMENT
CHILD CARE, FAMILY DAY CARE FACILITY
INSPECTION REPORT**



PURPOSE:

- | | |
|-------------------------------------|--|
| <input type="checkbox"/> ROUTINE | <input type="checkbox"/> REINSPECTION |
| <input type="checkbox"/> CONSTRUCT | <input type="checkbox"/> CHANGE OF OWNER |
| <input type="checkbox"/> COMPLAINT | <input type="checkbox"/> CONSULTATION |
| <input type="checkbox"/> QI SURVEY | <input type="checkbox"/> EPIDEMIOLOGY |
| <input type="checkbox"/> PREOPENING | <input type="checkbox"/> OTHER _____ |

TYPE:

- ☒ 03 Child Care - No Food
☒ 04 Child Care - Snack Only
☒ 06 Child Care - Meals
☒ 05 Child Care - Limited Catered Meals
☒ 07 Family Day Care
☒ 31 Other Local

8

NAME OF FACILITY Boys & Girls Club
 ADDRESS 1310 Truman Ave CITY New West
 OWNER Boys & Girls Club ZIP 33042
 PERSON IN CHARGE Paula Kent PHONE 407 2258

BEGIN	END
<input type="checkbox"/> 00	<input type="checkbox"/> 00
<input checked="" type="checkbox"/> 05 AM	<input checked="" type="checkbox"/> 05 AM
<input checked="" type="checkbox"/> 10 PM	<input checked="" type="checkbox"/> 10 PM
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<input type="checkbox"/> 50	<input type="checkbox"/> 50
<input type="checkbox"/> 55	<input type="checkbox"/> 55

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POSITION #
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PERMIT NUMBER
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<input type="checkbox"/> 10000

RESULTS

☐ Satisfactory
☐ Incomplete
☐ Unsatisfactory

Correct Violations by
☐ Next Inspection
☐ 8:00 AM on:

DATE

<input type="checkbox"/> 01	<input type="checkbox"/> 02	<input type="checkbox"/> 03	<input type="checkbox"/> 04	<input type="checkbox"/> 05
<input type="checkbox"/> 06	<input type="checkbox"/> 07	<input type="checkbox"/> 08	<input type="checkbox"/> 09	<input type="checkbox"/> 10
<input type="checkbox"/> 11	<input type="checkbox"/> 12	<input type="checkbox"/> 13	<input type="checkbox"/> 14	<input type="checkbox"/> 15
<input type="checkbox"/> 16	<input type="checkbox"/> 17	<input type="checkbox"/> 18	<input type="checkbox"/> 19	<input type="checkbox"/> 20
<input type="checkbox"/> 21	<input type="checkbox"/> 22	<input type="checkbox"/> 23	<input type="checkbox"/> 24	<input type="checkbox"/> 25
<input type="checkbox"/> 26	<input type="checkbox"/> 27	<input type="checkbox"/> 28	<input type="checkbox"/> 29	<input type="checkbox"/> 30
<input type="checkbox"/> 31	<input type="checkbox"/> 32	<input type="checkbox"/> 33	<input type="checkbox"/> 34	<input type="checkbox"/> 35
<input type="checkbox"/> 36	<input type="checkbox"/> 37	<input type="checkbox"/> 38	<input type="checkbox"/> 39	<input type="checkbox"/> 40
<input type="checkbox"/> 41	<input type="checkbox"/> 42	<input type="checkbox"/> 43	<input type="checkbox"/> 44	<input type="checkbox"/> 45
<input type="checkbox"/> 46	<input type="checkbox"/> 47	<input type="checkbox"/> 48	<input type="checkbox"/> 49	<input type="checkbox"/> 50
<input type="checkbox"/> 51	<input type="checkbox"/> 52	<input type="checkbox"/> 53	<input type="checkbox"/> 54	<input type="checkbox"/> 55
<input type="checkbox"/> 56	<input type="checkbox"/> 57	<input type="checkbox"/> 58	<input type="checkbox"/> 59	<input type="checkbox"/> 60
<input type="checkbox"/> 61	<input type="checkbox"/> 62	<input type="checkbox"/> 63	<input type="checkbox"/> 64	<input type="checkbox"/> 65
<input type="checkbox"/> 66	<input type="checkbox"/> 67	<input type="checkbox"/> 68	<input type="checkbox"/> 69	<input type="checkbox"/> 70
<input type="checkbox"/> 71	<input type="checkbox"/> 72	<input type="checkbox"/> 73	<input type="checkbox"/> 74	<input type="checkbox"/> 75
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<input type="checkbox"/> 81	<input type="checkbox"/> 82	<input type="checkbox"/> 83	<input type="checkbox"/> 84	<input type="checkbox"/> 85
<input type="checkbox"/> 86	<input type="checkbox"/> 87	<input type="checkbox"/> 88	<input type="checkbox"/> 89	<input type="checkbox"/> 90
<input type="checkbox"/> 91	<input type="checkbox"/> 92	<input type="checkbox"/> 93	<input type="checkbox"/> 94	<input type="checkbox"/> 95
<input type="checkbox"/> 96	<input type="checkbox"/> 97	<input type="checkbox"/> 98	<input type="checkbox"/> 99	<input type="checkbox"/> 100

☐ OUT OF BUSINESS

As per section 120.695 of the Florida Statutes (FS), this form will serve as a "Notice of Non-Compliance" for any violations noted. Items marked below violate the requirements of Chapters 64E-11, 65C-22 and 65C-25 of the Florida Administrative Code (FAC) and must be corrected within the time period indicated in the Results section above. Continued operation of this facility without making these corrections is a violation of Chapter 64E-11, 65C-22 and 65C-25, FAC, and Chapters 381, 386 and 402, FS. Failure to correct violations may result in an administrative fine or other legal action being initiated or continued.

FOOD <input type="checkbox"/> 1. Source/Wholesomeness <input type="checkbox"/> 2. Food Storage <input type="checkbox"/> 3. Equipment/Prep <input type="checkbox"/> 4. Sanitizing <input type="checkbox"/> 5. Handwash Sink <input type="checkbox"/> 6. Hot & Cold Water <input type="checkbox"/> 7. Temperatures <input type="checkbox"/> 8. 64E-11 - Other _____ HOUSEKEEPING <input type="checkbox"/> 9. Cleaning <input type="checkbox"/> 10. Toxic Substances	VERMIN/ANIMAL CONTROL <input type="checkbox"/> 11. Screens <input type="checkbox"/> 12. Infestation <input type="checkbox"/> 13. Animal Safety & Health BEDS/BEDDING <input type="checkbox"/> 14. Maintenance <input type="checkbox"/> 15. Spacing WATER SUPPLY <input type="checkbox"/> 16. Approved System <input type="checkbox"/> 17. Bacteriological/Chemical <input type="checkbox"/> 18. Operation <input type="checkbox"/> 19. Drinking Fountain	LIQUID & SOLID WASTE <input type="checkbox"/> 20. Approved System <input type="checkbox"/> 21. Operation <input type="checkbox"/> 22. Plumbing <input type="checkbox"/> 23. Collection/Storage/Disposal HOUSING <input type="checkbox"/> 24. Construction/Repair <input type="checkbox"/> 25. Lighting/Footcandles <input type="checkbox"/> 26. Heating <input type="checkbox"/> 27. Ventilation/Cooling <input type="checkbox"/> 28. Cleanable Surfaces <input type="checkbox"/> 29. Product & Equip. Safety	SANITARY FACILITIES & DIAPER CHANGING <input type="checkbox"/> 30. Toilet/Bath Facilities <input type="checkbox"/> 31. Potty Chair <input type="checkbox"/> 32. Hygiene/Disease Control <input type="checkbox"/> 33. Changing Station <input type="checkbox"/> 34. Handwash Sink <input type="checkbox"/> 35. Sanitizer OUTDOOR AREA <input type="checkbox"/> 36. Litter, Debris <input type="checkbox"/> 37. Equipment/Fence <input type="checkbox"/> 38. Other _____	MISC. <input type="checkbox"/> 39. Other <input type="checkbox"/> 40. Other <input type="checkbox"/> 41. Other Actual Temperatures <p align="center">Air Temp 75°F</p>
--	--	--	--	---

ITEM NUMBERS	COMMENTS AND INSTRUCTIONS (continue on attached sheet)
1	2 Refrigerators in room
2	Room area - There are no signs of infestation in bags - no signs of food only
3	Food storage - Room
4	Sanitizing - Room
5	Handwash Sink - Room
6	Hot & Cold Water - Room
7	Temperatures - Room
8	64E-11 - Other - Room
9	Cleaning - Room
10	Toxic Substances - Room

HEALTH DEPARTMENT INSPECTOR: Lydia P. [Signature] PHONE: 407 2258

COPY OF REPORT RECEIVED BY: [Signature] DATE: 10/10/01

**STATE OF FLORIDA
DEPARTMENT OF HEALTH
COUNTY HEALTH DEPARTMENT
CHILD CARE, FAMILY DAY CARE FACILITY
INSPECTION REPORT**



PURPOSE:

- | | |
|-------------------------------------|--|
| <input type="checkbox"/> ROUTINE | <input type="checkbox"/> REINSPECTION |
| <input type="checkbox"/> CONSTRUCT | <input type="checkbox"/> CHANGE OF OWNER |
| <input type="checkbox"/> COMPLAINT | <input type="checkbox"/> CONSULTATION |
| <input type="checkbox"/> QI SURVEY | <input type="checkbox"/> EPIDEMIOLOGY |
| <input type="checkbox"/> PREOPENING | <input type="checkbox"/> OTHER _____ |

TYPE:

- ☒ 03 Child Care - No Food
☒ 04 Child Care - Snack Only
☒ 05 Child Care - Meals
☒ 06 Child Care - Limited Catered Meals
☒ 07 Family Day Care
☒ 08 Other Local

NAME OF FACILITY My Sands Beach Club
 ADDRESS 1400 United St CITY Key West
 OWNER Boys & Girls Clubs of the US ZIP 33040
 PERSON IN CHARGE Susan Brown PHONE 305-291-2258

RESULTS

☐ Satisfactory
☐ Incomplete
☐ Unsatisfactory

Correct Violations by
☐ Next Inspection
☐ 8:00 AM on:

DATE	
05	05
06	06
07	07
08	08
09	09
10	10
11	11
12	12
13	13
14	14

☐ OUT OF BUSINESS

BEGIN	END	DATE	POSITION #	PERMIT NUMBER	CAPACITY
00	00				
01	01				
02	02				
03	03				
04	04				
05	05				
06	06				
07	07				
08	08				
09	09				
10	10				
11	11				
12	12				

As per section 120.695 of the Florida Statutes (FS), this form will serve as a "Notice of Non-Compliance" for any violations noted. Items marked below violate the requirements of Chapters 64E-11, 65C-22 and 65C-25 of the Florida Administrative Code (FAC) and must be corrected within the time period indicated in the Results section above. Continued operation of this facility without making these corrections is a violation of Chapter 64E-11, 65C-22 and 65C-25, FAC, and Chapters 381, 386 and 492, FS. Failure to correct violations may result in an administrative fine or other legal action being initiated or continued.

FOOD <input type="checkbox"/> 1. Source/Wholesomeness <input type="checkbox"/> 2. Food Storage <input type="checkbox"/> 3. Equipment/Prep <input type="checkbox"/> 4. Sanitizing <input type="checkbox"/> 5. Handwash Sink <input type="checkbox"/> 6. Hot & Cold Water <input type="checkbox"/> 7. Temperatures <input type="checkbox"/> 8. 64E-11 - Other _____ HOUSEKEEPING <input type="checkbox"/> 9. Cleaning <input type="checkbox"/> 10. Toxic Substances	VERMIN/ANIMAL CONTROL <input type="checkbox"/> 11. Screens <input type="checkbox"/> 12. Infestation <input type="checkbox"/> 13. Animal Safety & Health BEDS/BEDDING <input type="checkbox"/> 14. Maintenance <input type="checkbox"/> 15. Spacing WATER SUPPLY <input type="checkbox"/> 16. Approved System <input type="checkbox"/> 17. Bacteriological/Chemical <input type="checkbox"/> 18. Operation <input type="checkbox"/> 19. Drinking Fountain	LIQUID & SOLID WASTE <input type="checkbox"/> 20. Approved System <input type="checkbox"/> 21. Operation <input type="checkbox"/> 22. Plumbing <input type="checkbox"/> 23. Collection/Storage/Disposal HOUSING <input type="checkbox"/> 24. Construction/Repair <input type="checkbox"/> 25. Lighting/Footcandles <input type="checkbox"/> 26. Heating <input type="checkbox"/> 27. Ventilation/Cooling <input type="checkbox"/> 28. Cleanable Surfaces <input type="checkbox"/> 29. Product & Equip. Safety	SANITARY FACILITIES & DIAPER CHANGING <input type="checkbox"/> 30. Toilet/Bath Facilities <input type="checkbox"/> 31. Potty Chair <input type="checkbox"/> 32. Hygiene/Disease Control <input type="checkbox"/> 33. Changing Station <input type="checkbox"/> 34. Handwash Sink <input type="checkbox"/> 35. Sanitizer OUTDOOR AREA <input type="checkbox"/> 36. Litter, Debris <input type="checkbox"/> 37. Equipment/Fence <input type="checkbox"/> 38. Other _____	MISC. <input type="checkbox"/> 39. Other <input type="checkbox"/> 40. Other <input type="checkbox"/> 41. Other
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Actual Temperatures

Room 101
75-75.5

ITEM NUMBERS	COMMENTS AND INSTRUCTIONS (continue on attached sheet)
25	Lighting low in rooms used for homework (25-30 f.c. in computer room & 25-28 f.c. in room). Please re-place bulbs with 125 or 150 watt.
34	Resign sink on floor.

HEALTH DEPARTMENT INSPECTOR: Jane Hart PHONE: 305-291-2258
 COPY OF REPORT RECEIVED BY: Susan Brown DATE: 3/10/10

STATEMENT OF SERVICE TO THE COMMUNITY



Since 1993, the Boys and Girls Clubs of the Keys Area has continued with its mission “to inspire and enable all young people, especially those from disadvantaged circumstances to realize their full potential as productive, responsible and caring citizens.” Our Club in Key West is open from 1pm to 6 pm Monday to Friday after each school day. Our Club in Big Pine is open from 1:30 pm to 6:30 pm after school Monday to Friday. Both our Key West and Big Pine programs are open from 7:30 am to 5:30 pm on non school days, holidays and during the summer months. Our program in Marathon is open on school days from 7:30 am to 9:00 am and from 3:30 pm to 5:00 pm Monday to Friday. Our administrative office is open from 9 am to 5 pm Monday to Friday and the telephone number is (305) 296-2258 and the Fax number is (305) 296-5632.

All children who attend any of our Clubs receive some form of financial assistance. Children over the age of 13 years attend our Clubs free of charge. There are discounts for multiple family members attending our Clubs. All children who attend our Club in Marathon do so free of charge. Presently, over 75% of the children who attend our Club in Key West are receiving subsidized care, which means that they are living at or below the Monroe County Poverty Level Index. We also have agreements with the School District, Samuel’s House and other social service agencies that provide services to the homeless, that any child from a homeless family can attend the Boys and Girls Club at no charge. There are no other fees for trips, activities, or meals. We provide a free snack on after school days and two snacks and a lunch of full days. Last summer we were also able to serve breakfast, lunch and two snacks daily to all the children who attended our summer program in Key West and Big Pine Key. In fact our Friday breakfast was catered by a local restaurant and the children and all their family members were encouraged to come and have breakfast together. It was a huge success.

The year 2010 saw many families in our community still experiencing economic difficulties. Many have been placed in a situation of having to decide on what bills that has to be paid, which ones can wait or can not get paid. Subsidized child care funding has also been slashed. In response to the needs of our community our scholarship program has increased to the point that over 25% of the children who attend our Clubs in Key West and Big Pine Key are now receiving a full scholarship.

Our commitment to the youth of Monroe County saw us continue to expand and develop our program and the number of children we provide services to. Our pre and after school program at Stanley Switlik Elementary School in Marathon is now in its fifth year. This School year over 140 at risk students received academic tutoring, computer classes, recreation, breakfast/snacks and life skill education daily. Just as important as the services this program provides, it is a true collaboration between the Monroe County School District and a private not for profit organization that benefits the children in our community. Our Programs in Key West and Big Pine Key were open for over 250 days in 2010 and we now have over 440 Club members enrolled as members at these two programs. This past summer our summer program in Key West averaged 130 children daily. The summer program saw us take trips to Jacob Aquatic Center in Key Largo, a

charter boat fishing trip, cook outs, swimming in addition to our regular programs of local field trips, arts and crafts, sports and recreation programs.

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We are licensed as a prevention agency by DCF and all of our programs offer life skill education, drug and alcohol awareness, along with academic tutoring, recreation, sports, arts and crafts and field trips. Last summer, we once again collaborated with the Monroe County Department of Health and had a week long program focusing on cigarette smoking cessation. Activities included an anti-smoking poster contest, picking up cigarette butts at the public beaches and parks and making an anti-smoking radio commercial. In October we hosted a free community wide event at Bayview park for Lights on After School. The event included arts and crafts, free snow cones, hot dogs, soda, a bounce house, etc. Over 350 children and their parents attended the event. The Children in Key West have a vegetable garden at the Key west Community Garden, Our Healthy Habits program teaches children about positive food choices as well as the children making their own healthy snacks. Our goal is with prevention and education children who attend our Clubs can begin to take the steps to change their community and the world.

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Community must collaborate to support after-school youth programs - 07/21/2010

Back to Search Results

For about 10 years, the Boys & Girls Clubs has been allowed to use the May Sands School building in Key West for its programs. During this time, the building itself was underutilized, in disrepair and of little use to the school district.

Prior to the Monroe Association for ReMARCable Citizens program relocating to May Sands, we did our best to make our area safe, attractive and inviting, but the building itself continued to deteriorate. During this time, homeless people would often camp out at the entrance, harass our staff and break into the building, either looking to use the bathrooms or, on one occasion, I caught a homeless couple having sex in the bathroom.

The situation changed when MARC moved in and the conditions vastly improved, eliminating the homeless issue, about which we were extremely pleased. The building has now become desirable for another group, the Key West Montessori Elementary Charter School, and we will be displaced from May Sands School.

The message from the School Board is crystal-clear. When the building was undesirable and of little use, we could stay there. However, once plans were made to make it attractive and desirable, we were told to leave. There is little room for any other interpretation.

In all fairness to the School Board, we have been offered space at Glynn Archer Elementary School. The art room behind the gym has been offered to us to rent for \$5 .74 per square foot. The room is about 1,650 square feet, and the annual rent would be somewhere around \$9,500.

While we are willing to pay our fair share for utility costs, etc., the expense of moving is not in our budget, and the displacement was presented to us with very little notice or dialogue. In a subsequent e-mail from the school district, we also were told that if we were to use the gym and playground at Glynn Archer, there could be additional charges.

What is next, having a meter, like a taxicab, on the swings?

All of this has left us having to make some difficult financial decisions that will severely impact our future and ability to offer services to families and youth of Key West. We have all witnessed how the downturn in the economy has had a negative impact on local youth programs.

Gone are Big Brothers Big Sisters of Monroe County and the YMCA of Key West. Organizations such as the Boys & Girls Clubs are faced with the dilemma of trying to do more with less. The results are -- and we have all seen the recent headlines -- an increase in juvenile crime in our community.

There is no longer a teen center in Key West, and services and funding for youth are being threatened with extinction every day.

Our community must begin to look at the big picture and take the steps to address this void.

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Affordable after-school prevention programs are the key to stem this downward tide. The facts are quite clear: It costs Monroe County about \$82 per day to have someone in prison. It costs the Boys & Girls Clubs approximately \$15 per day to provide after-school programming for a child.

Where do we go from here? The first step is for our community to recognize the importance of this issue and begin to take the necessary steps for local businesses, schools, and nonprofits to partner. The lack of after-school programs impacts every member of this community.

It affects our work force and our local economy. Juvenile crime rates increase, high school dropout rates increase, teenage pregnancies increase and the list goes on and on. We all are affected by this in one way or another.

If you do not realize this, you are fooling yourself. This is a community issue that needs to be resolved collectively. An environment of true collaboration and sharing of resources, both private and public, must emerge in order to fill this void and to provide an opportunity for all of our children to succeed.

Without this, we are at the risk of creating a generation of children who will be unable to achieve the promise of a bright future filled with endless possibilities.

Daniel R. Dombroski is executive director of the Boys & Girls Clubs of the Keys.